National and Kapodistrian
UNIVERSITY OF ATHENS

Welcome to our seminar on Mendeley!, we will start shortly…

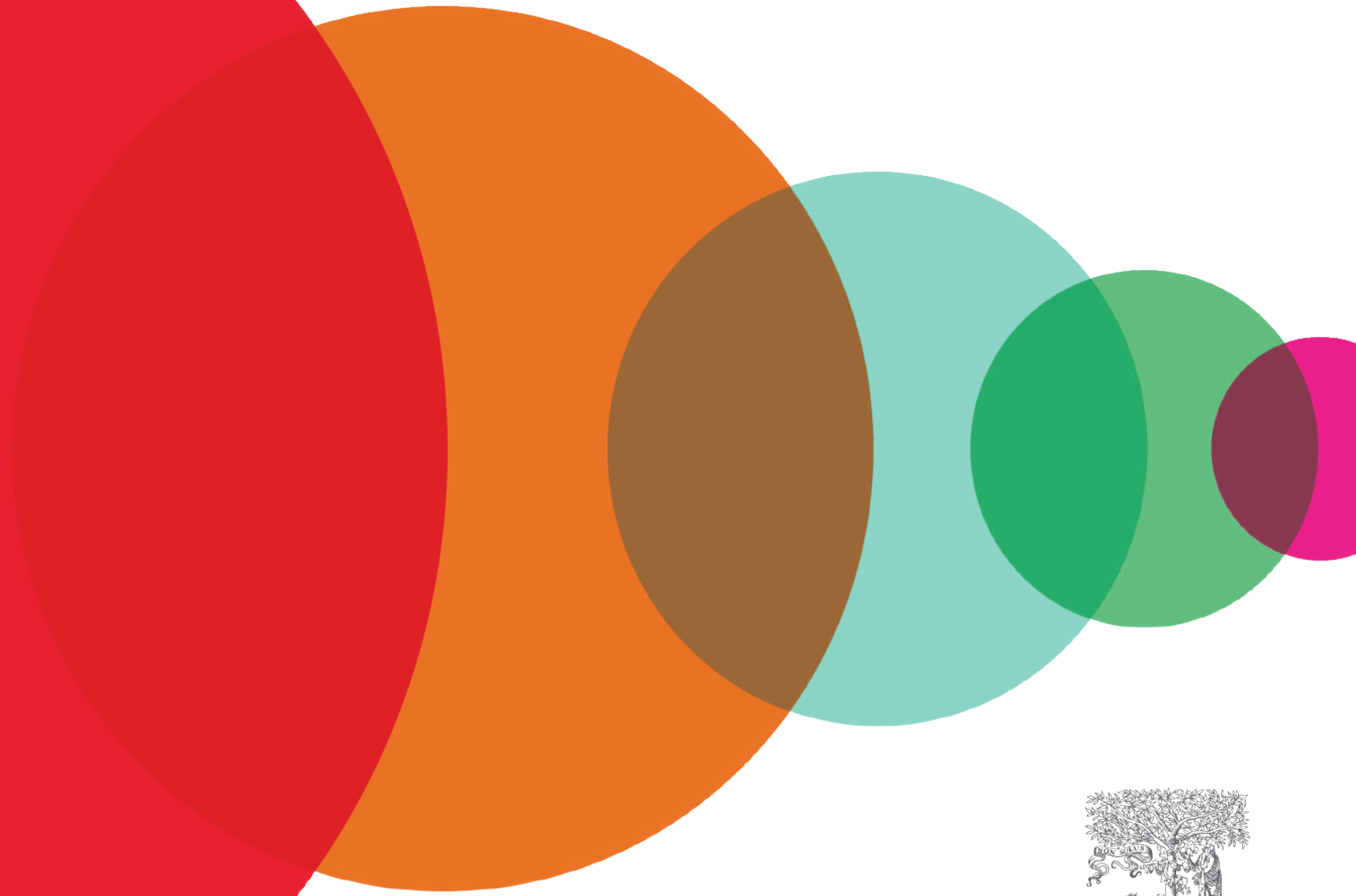
This session will be recorded

Mendeley

ELSEVIER

Mendeley

Introduction to Mendeley



ELSEVIER

What is Mendeley?

Mendeley is free reference management software to support researchers. It can help you:

Organize

Build and organize your reference library

Read and Annotate

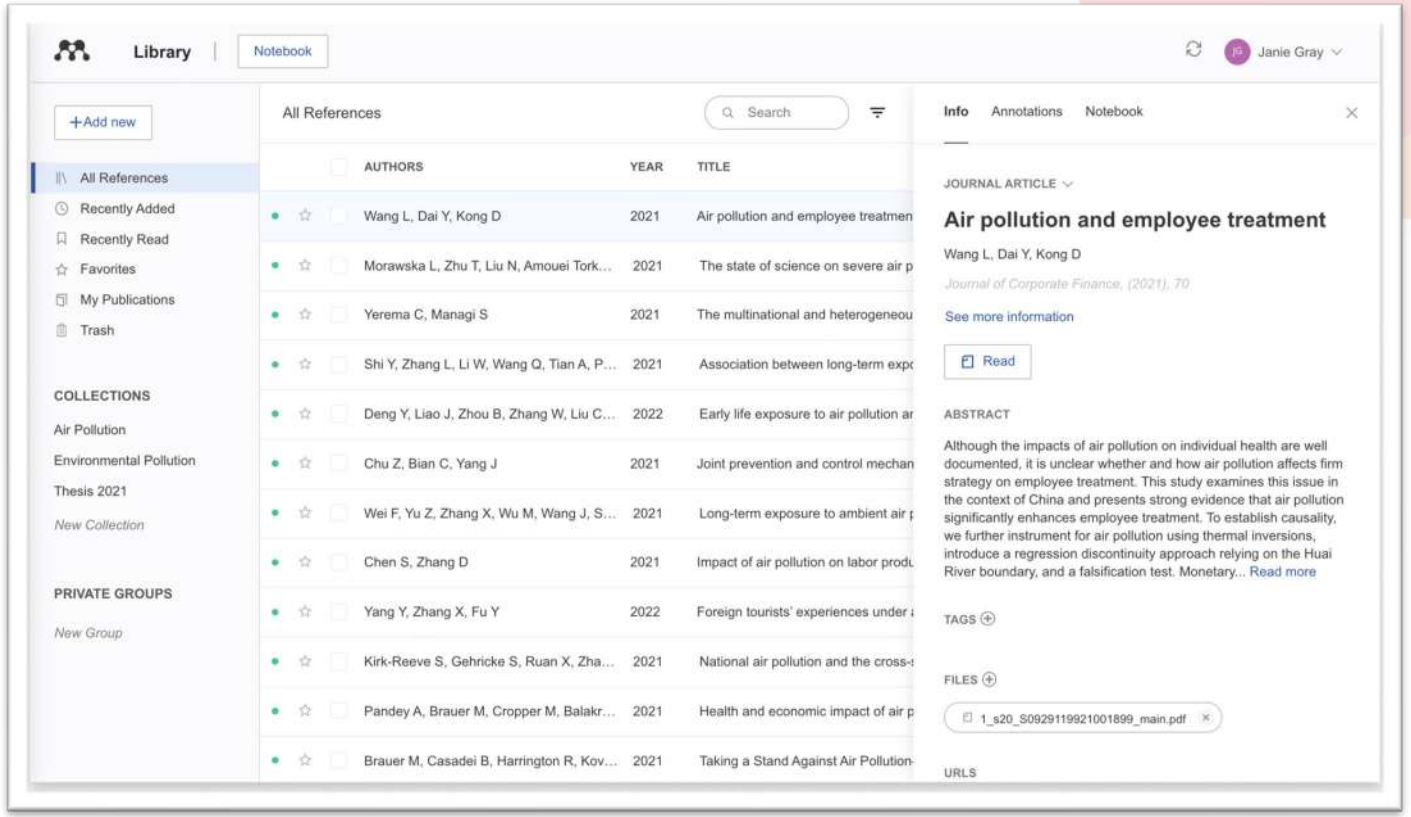
See all your insights in one place

Cite

Seamlessly cite references as you write, and create bibliographies

Collaborate

Share references and insights with a team and annotate together in real time



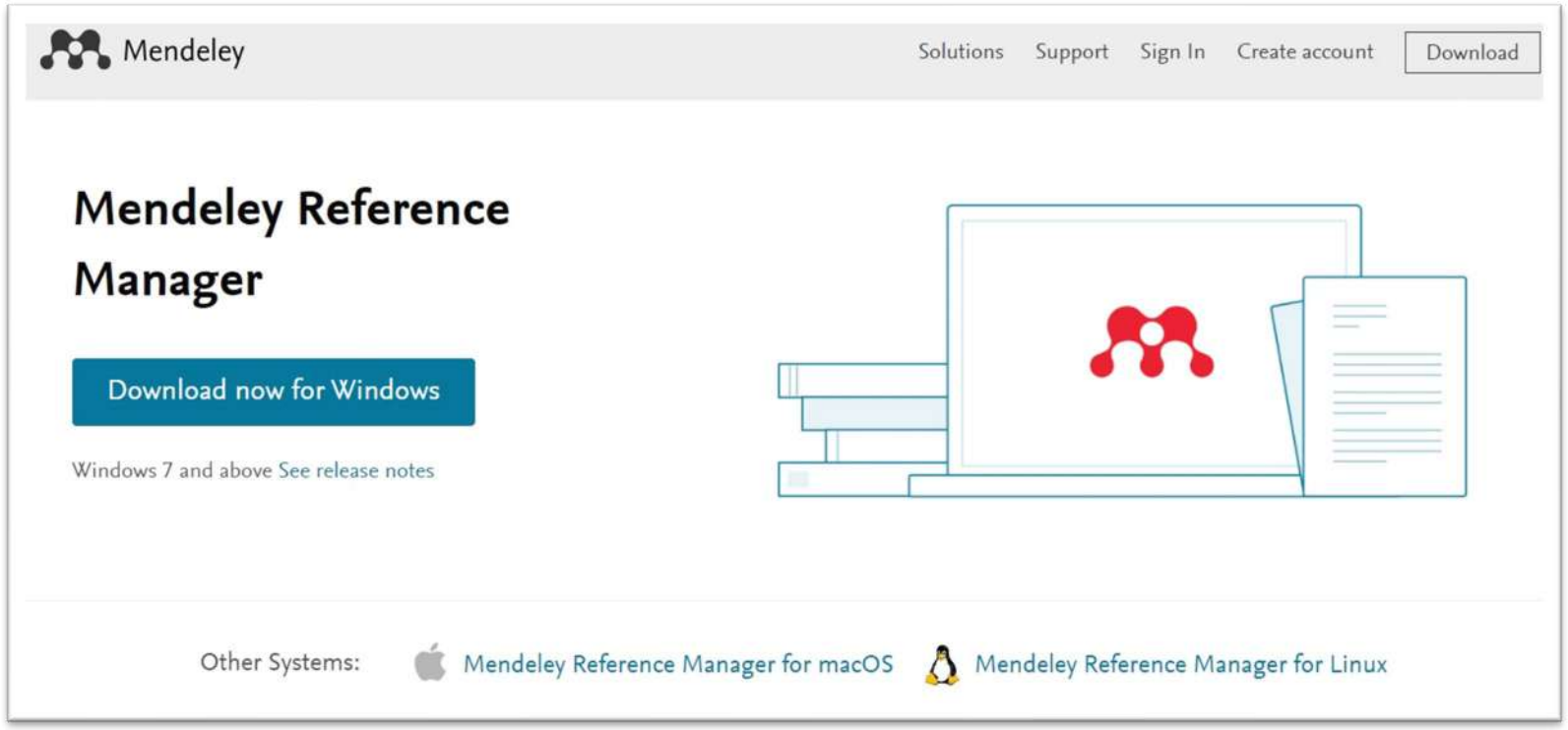
Available for macOS, Windows, Linux and all major browsers

Getting started

Go to **Mendeley.com**

Installing the desktop app

Download and install for Windows, MacOS or Linux: mendeley.com/download-reference-manager

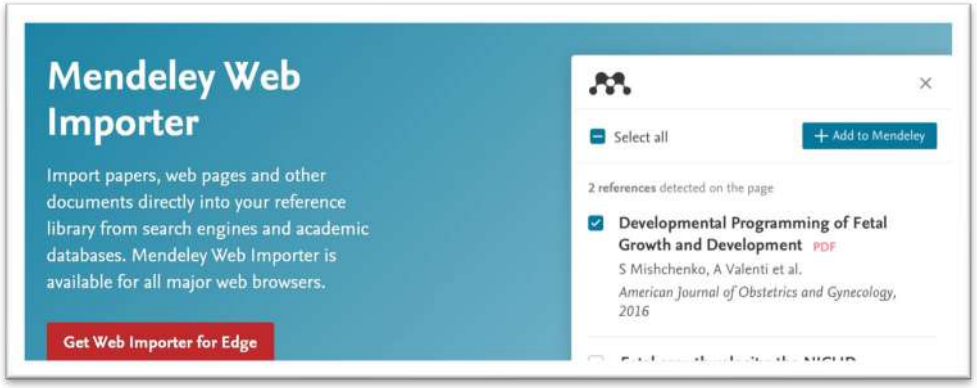


Or access the web version: mendeley.com/reference-manager/library

Install Mendeley Web Importer in your browser

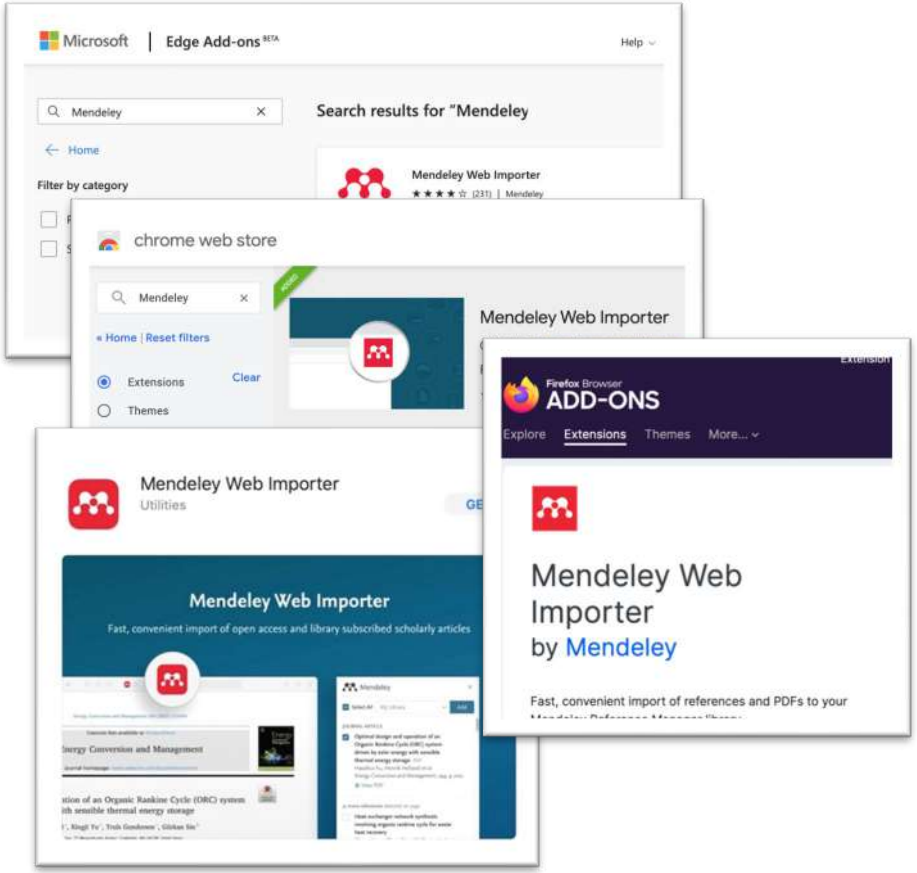
(choose 1 of the 3 options below)

1. From mendeley.com/reference-management/web-importer



2. From the '**Tools**' menu in Mendeley Reference Manager (desktop app)

3. From the **Extension store** for your browser (Chrome, Firefox, Safari, or Edge)

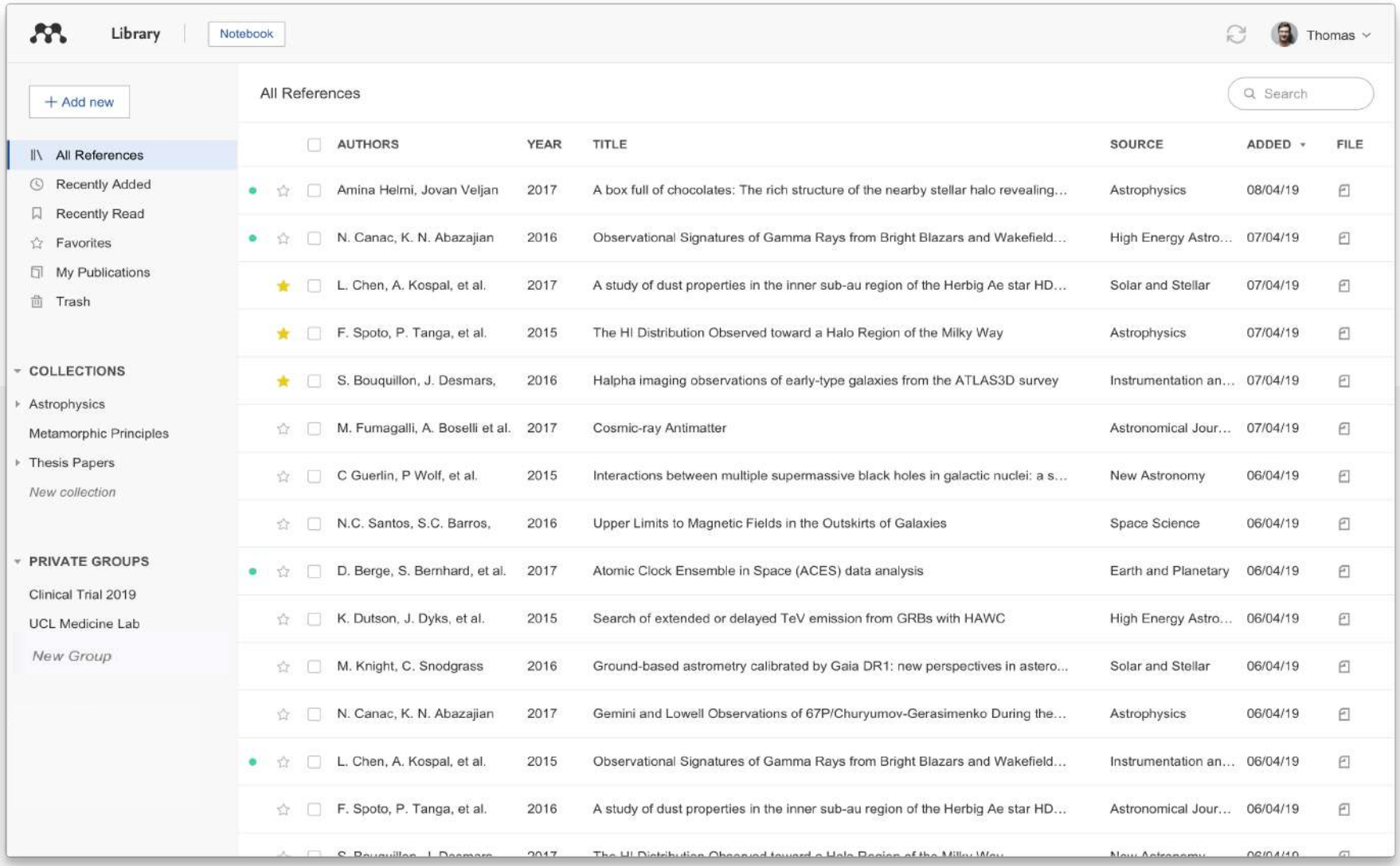


Organize:

Building and organizing your reference library

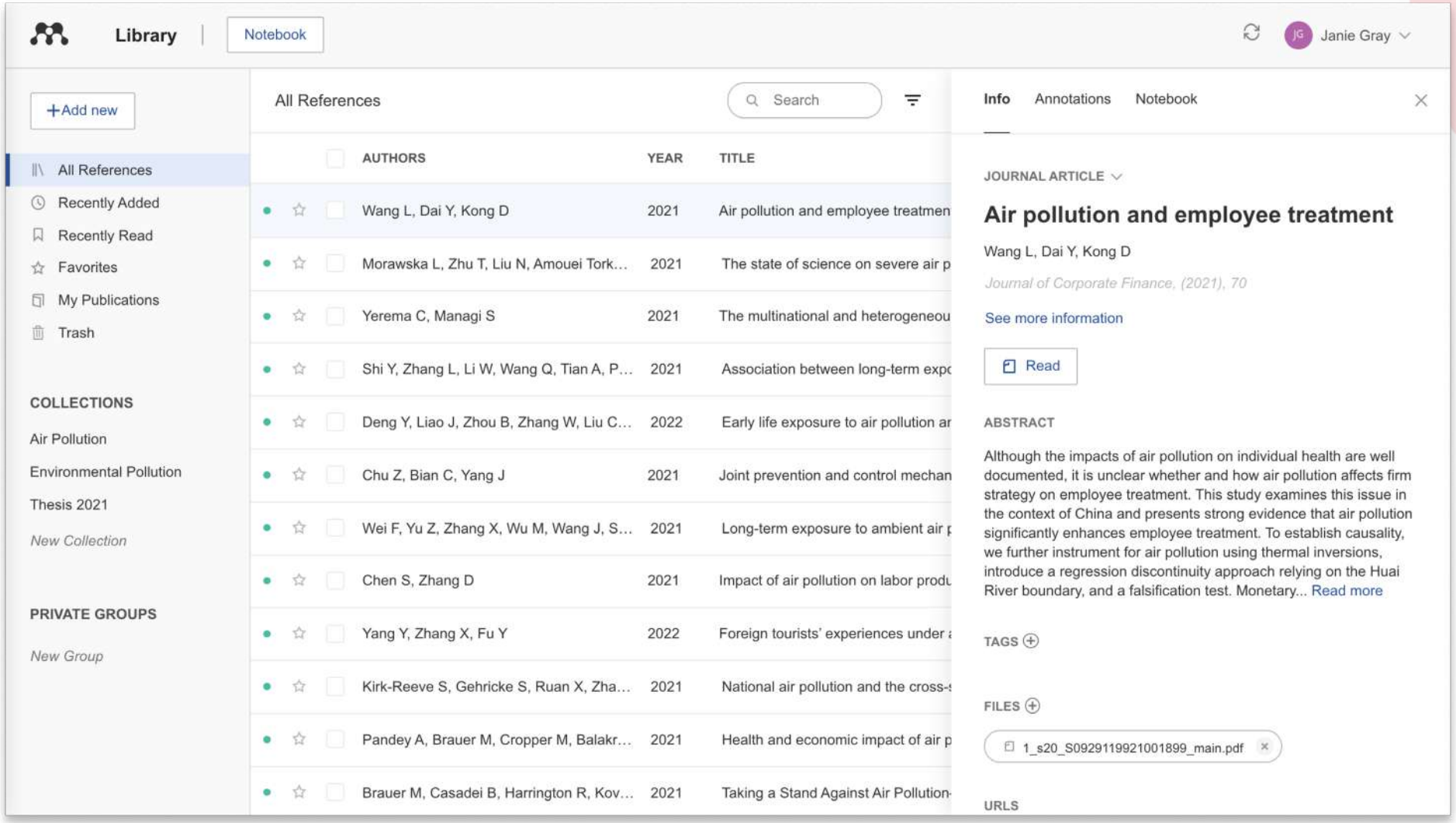
Sign in to Mendeley

Mendeley Reference Manager

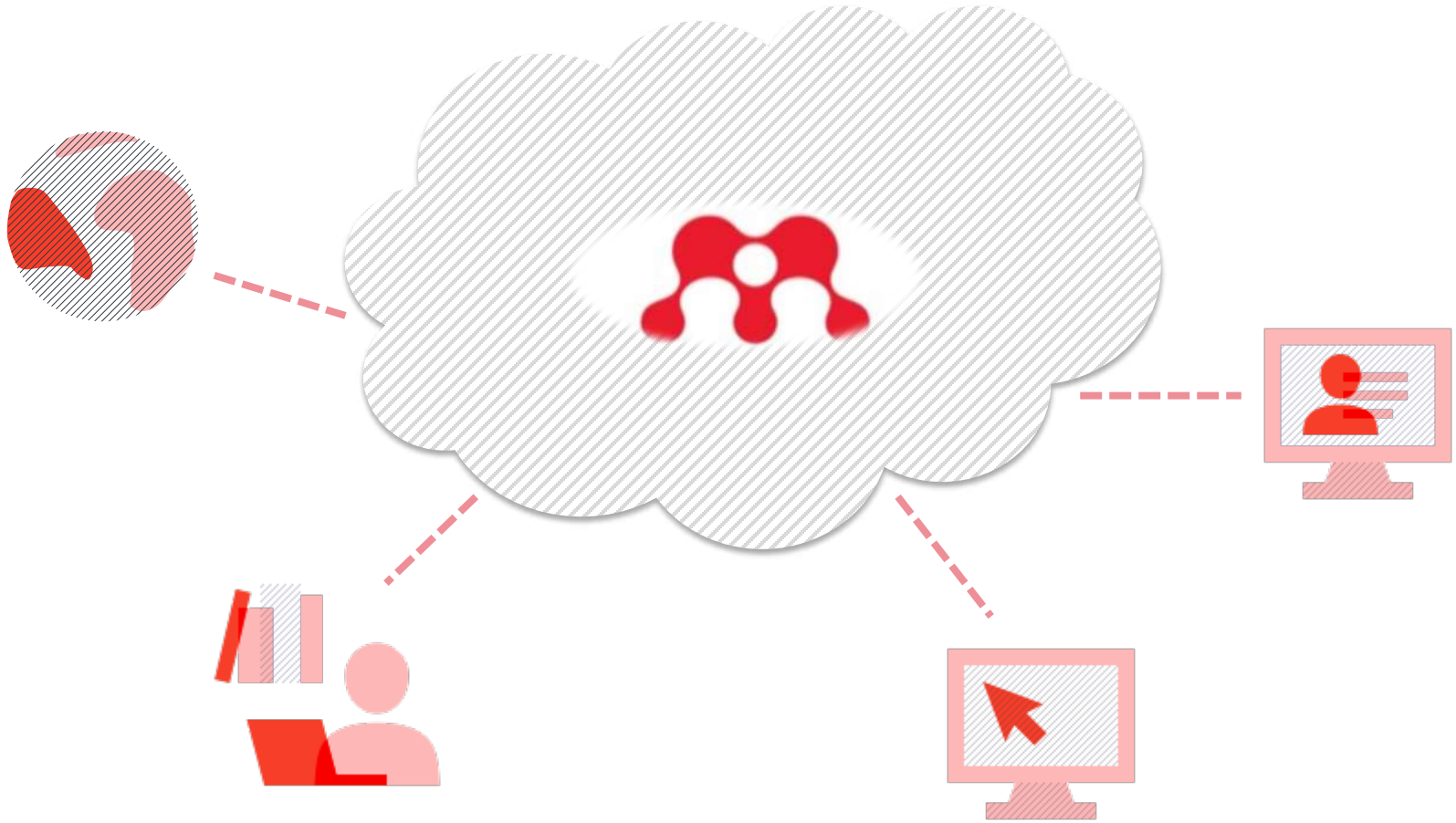


Organize:
Building a library

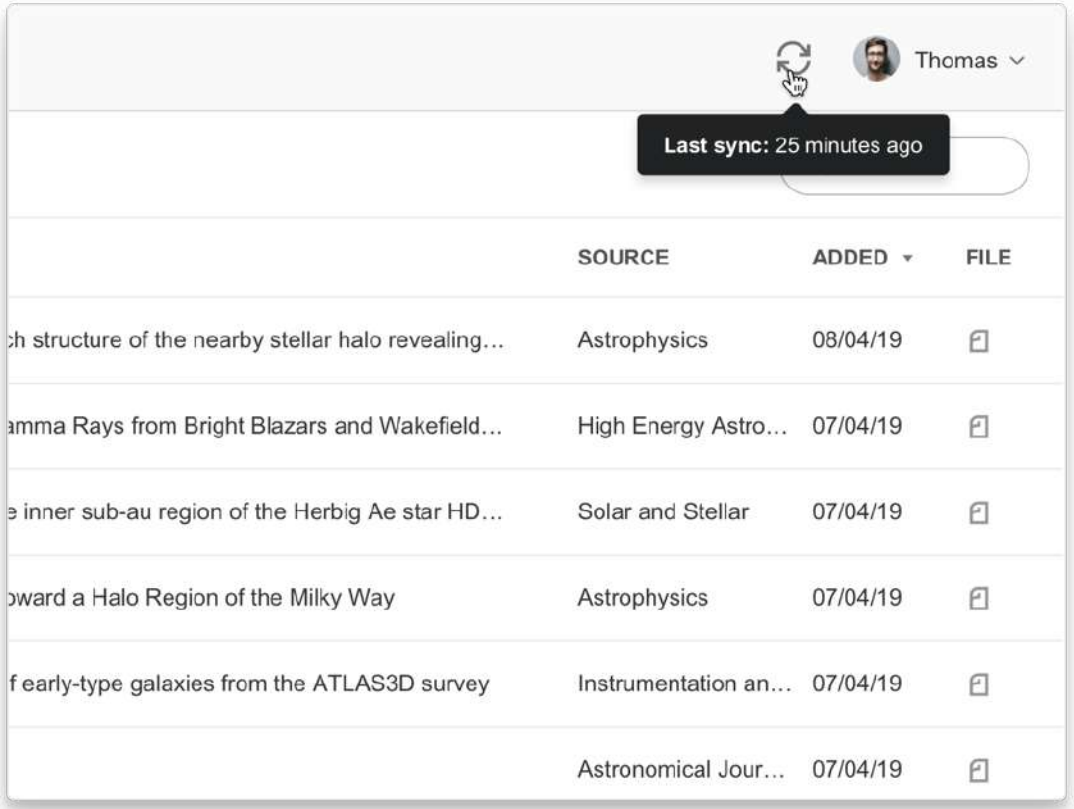
Mendeley Reference Manager



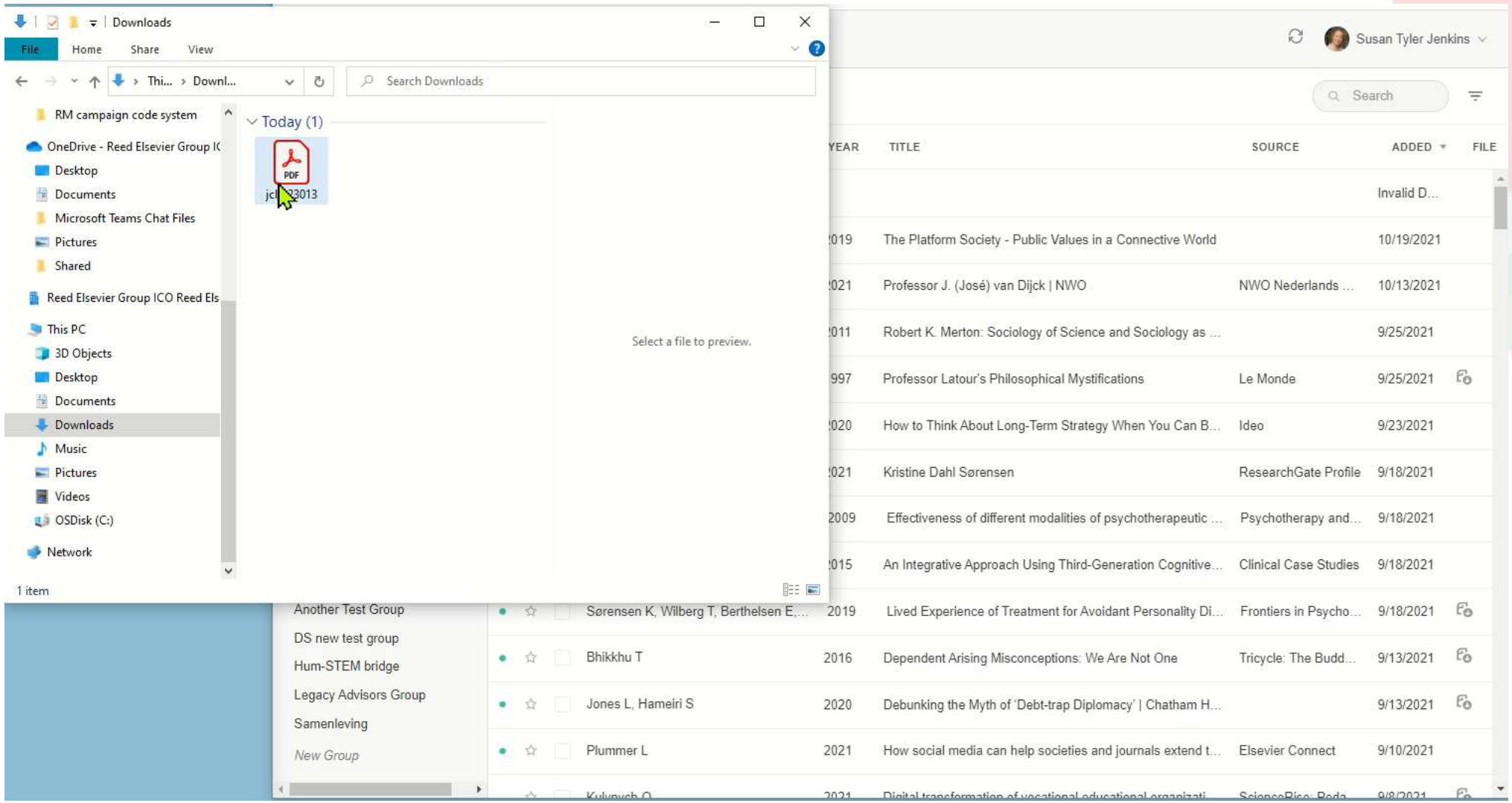
Access your library anywhere, from any browser



Always up to date with automatic sync



Adding references from your computer

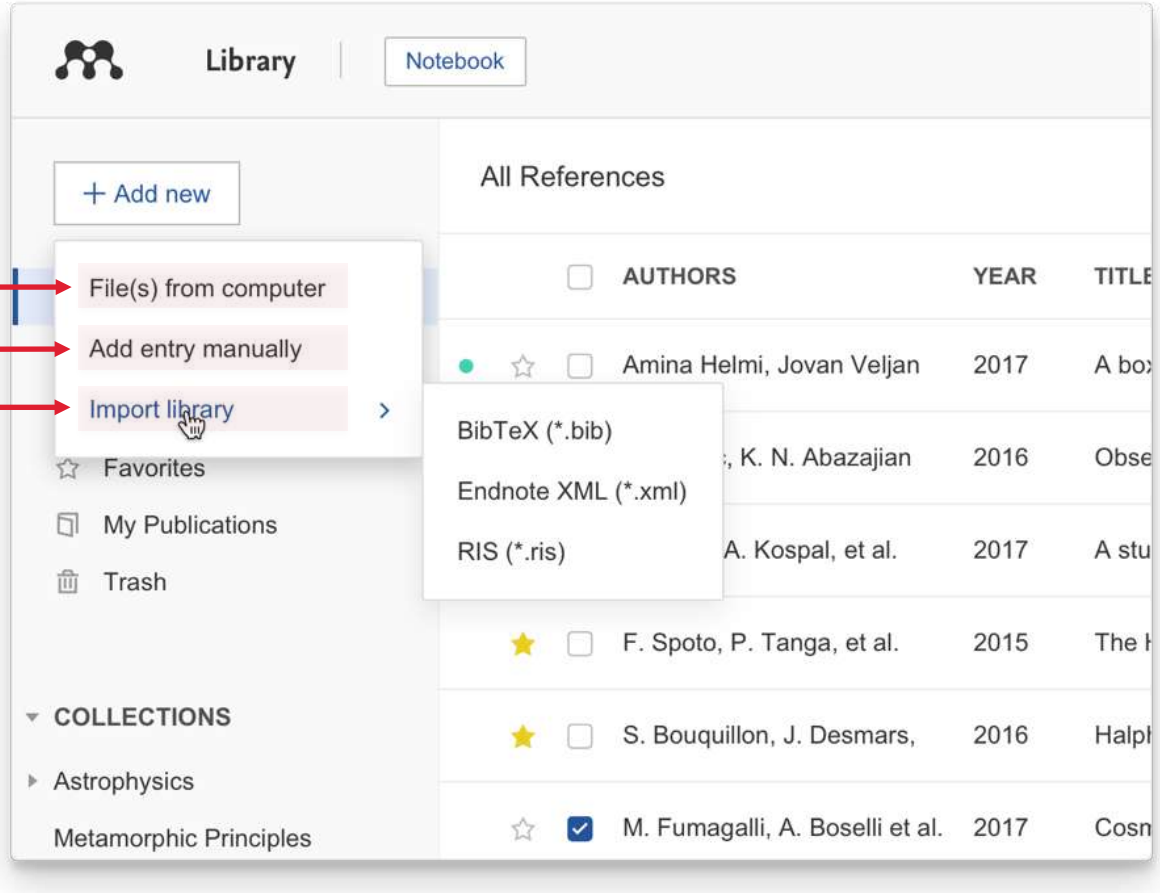


Adding references from your computer

Select a file or files to add from your computer

Add a reference by manually entering details

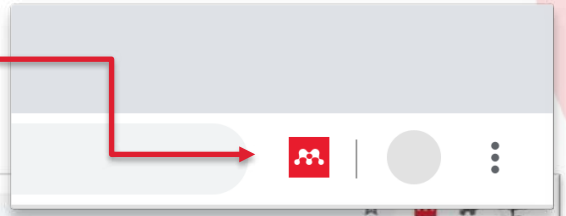
Import from another reference manager, or BibTeX



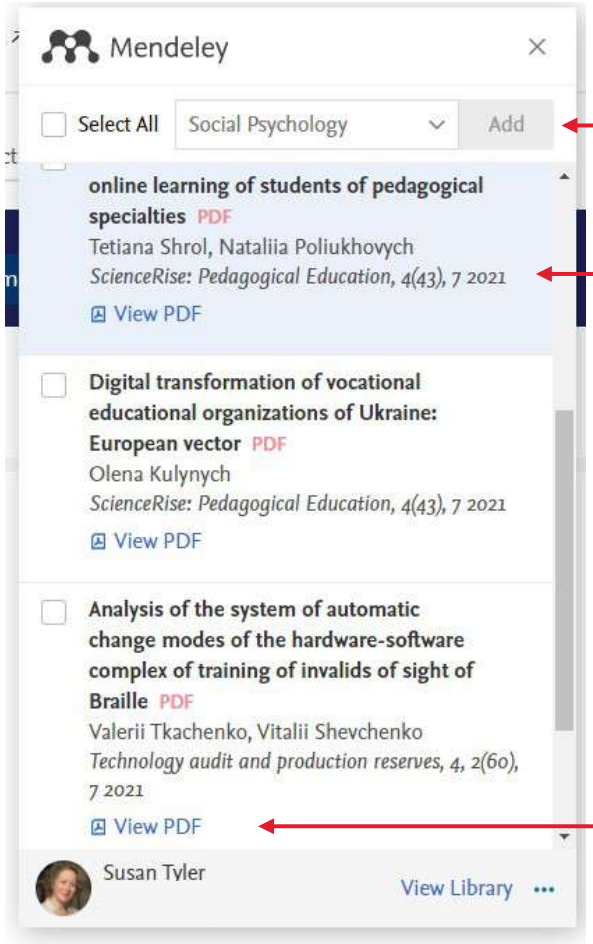
Adding references from internet resources: Mendeley Web Importer

Browse to any index or publication web site

Select the Mendeley Web Importer icon. It identifies references you can import to your library



Adding references using Mendeley Web Importer

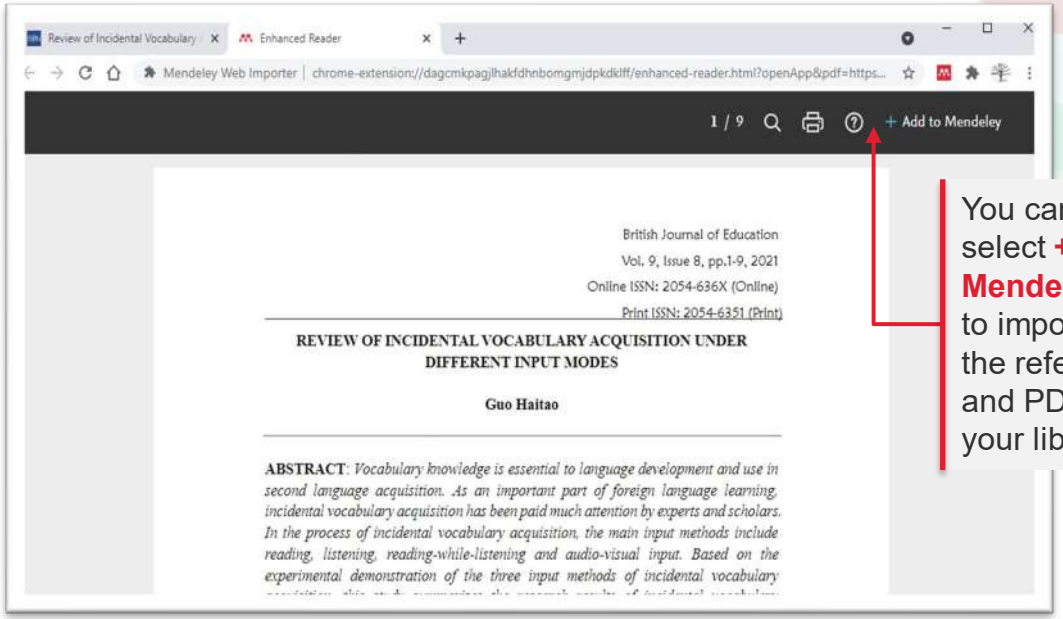


Select a collection to add to if you wish

Select a reference if you want to edit the metadata before importing

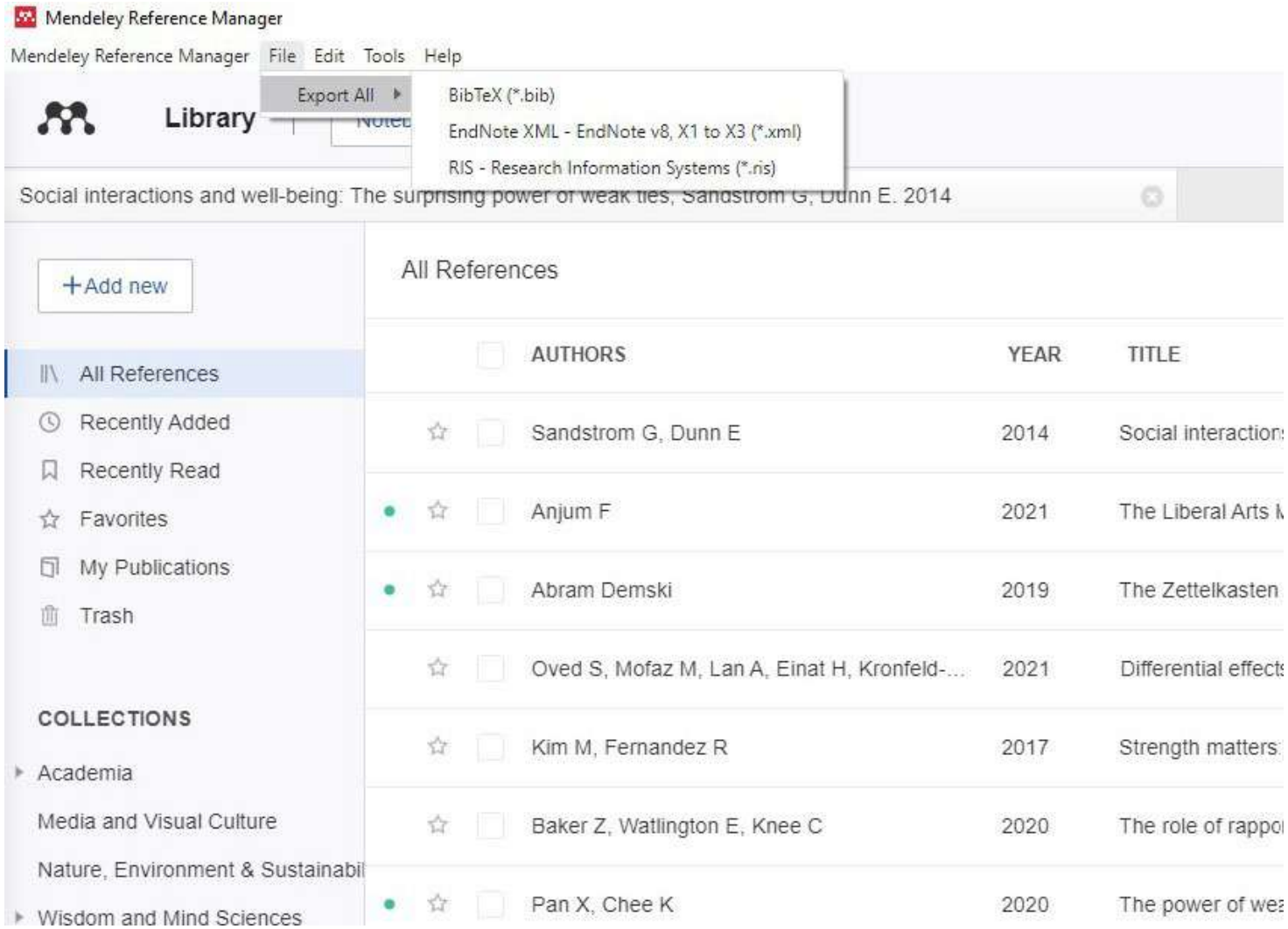
Select **View PDF** to import the article along with the reference

When you select "View PDF", the article opens in a new tab in your browser



You can also select **+Add to Mendeley** here to import both the reference and PDF to your library

Exporting references



Organize:

Managing your library

Smart collections

All references in your personal library

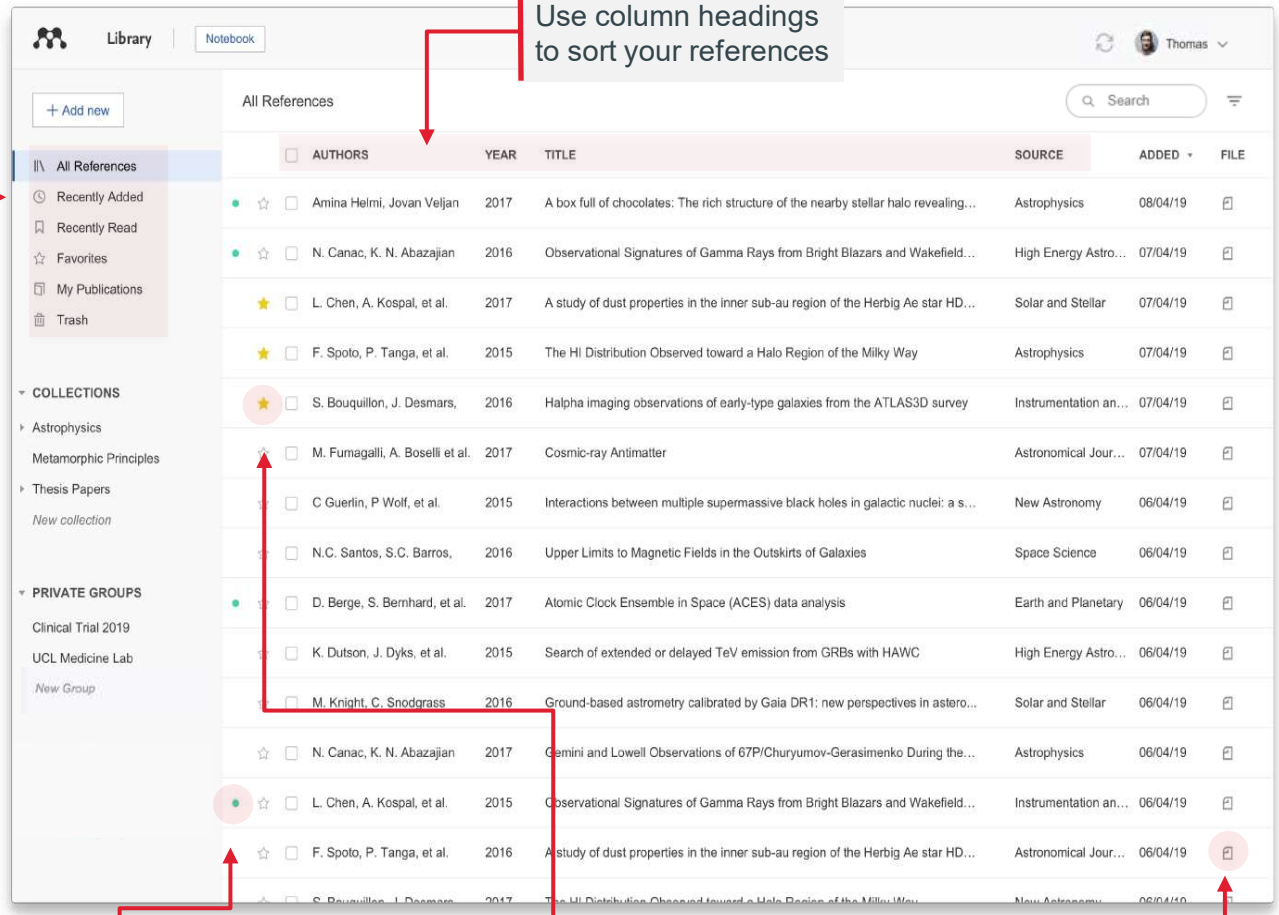
References added in the last 30 days

References opened in the last 30 days

All references you've listed as 'Favorites'

Publications you have authored and claimed through the Scopus Author Profile

All references you have deleted



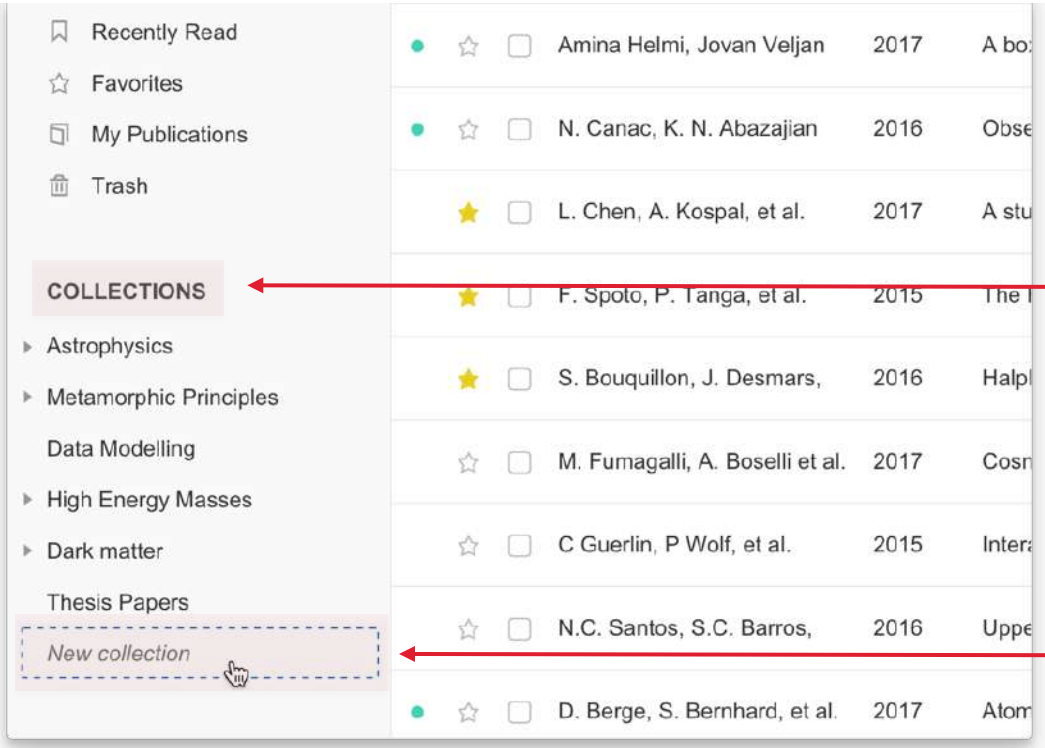
Use column headings to sort your references

Shows references as read or unread

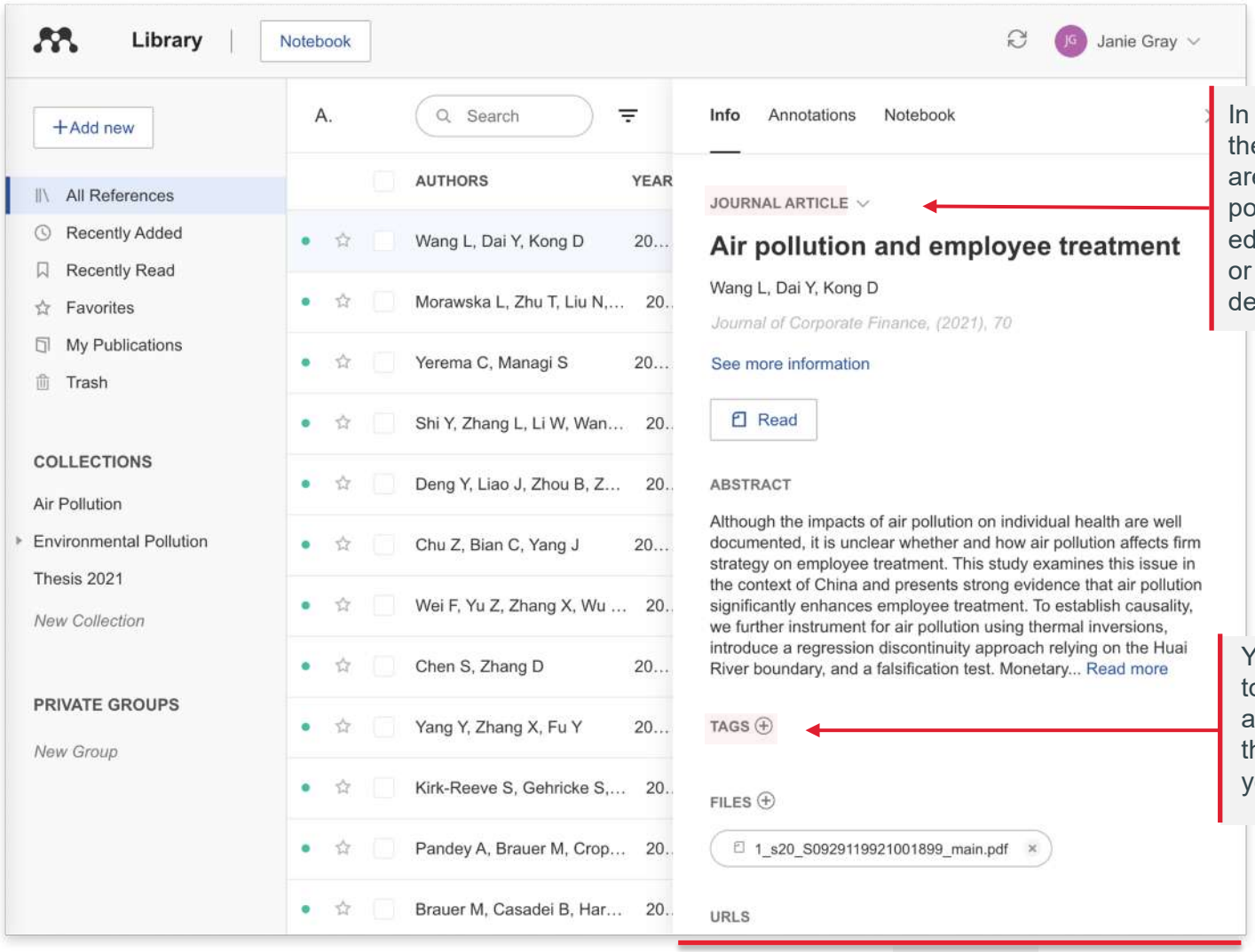
Star items to mark them as 'Favorites'

References with attached PDFs can be opened in the Reader

Custom collections



Metadata

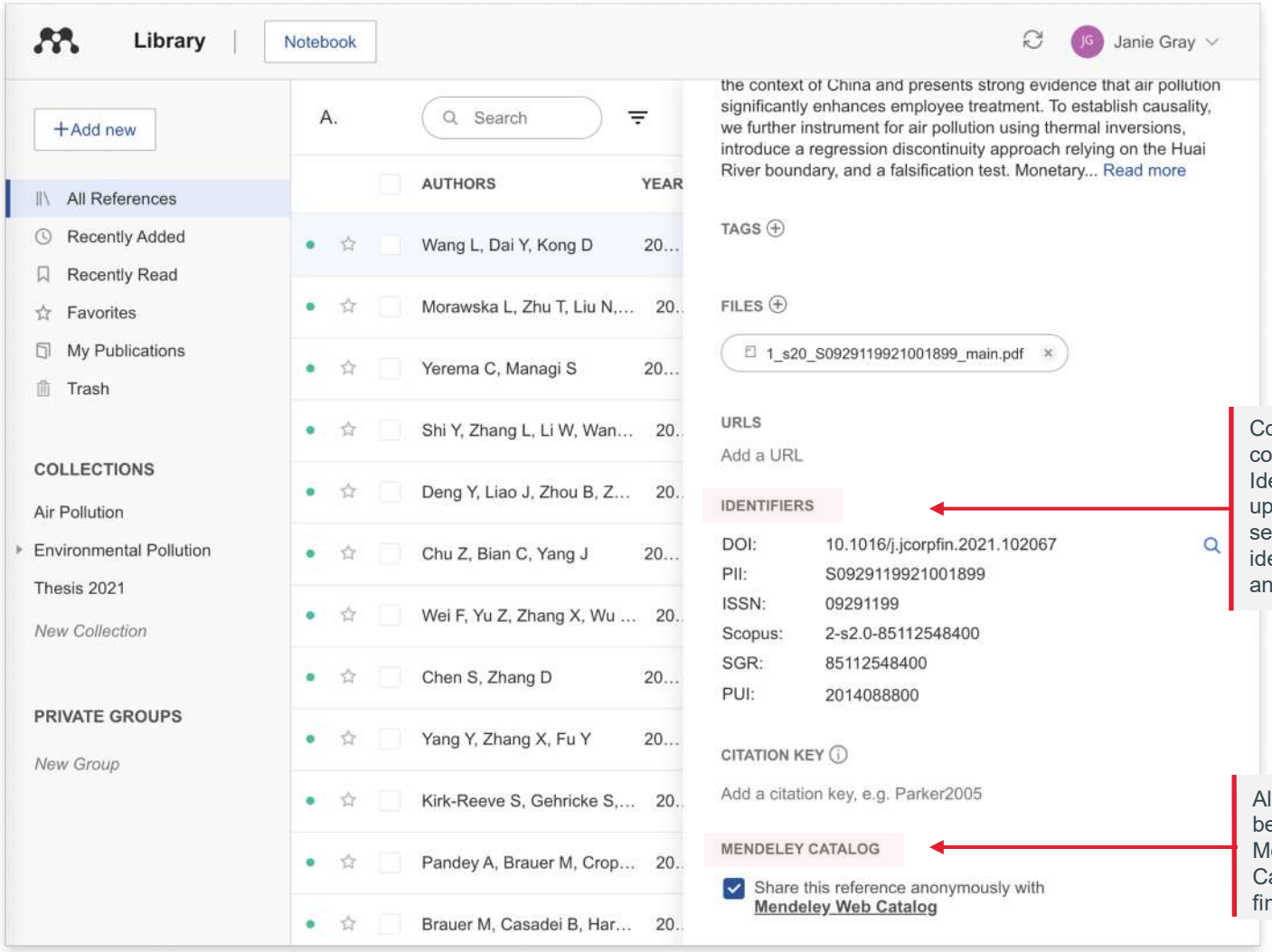


In the info panel, the metadata fields are automatically populated. You can edit these if needed or add missing details

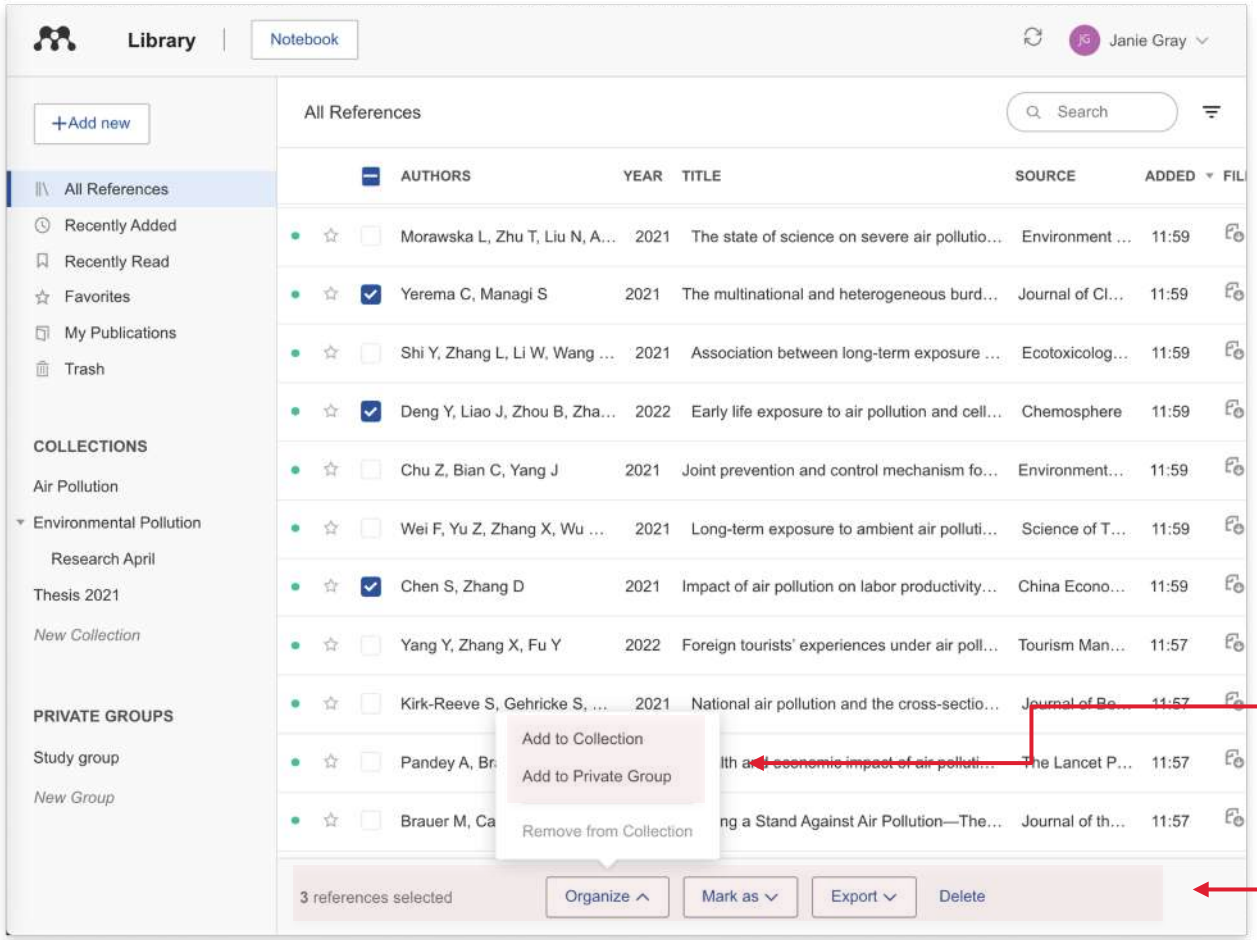
You can create tags to easily organize and track specific themes across all your research

Info panel

Metadata

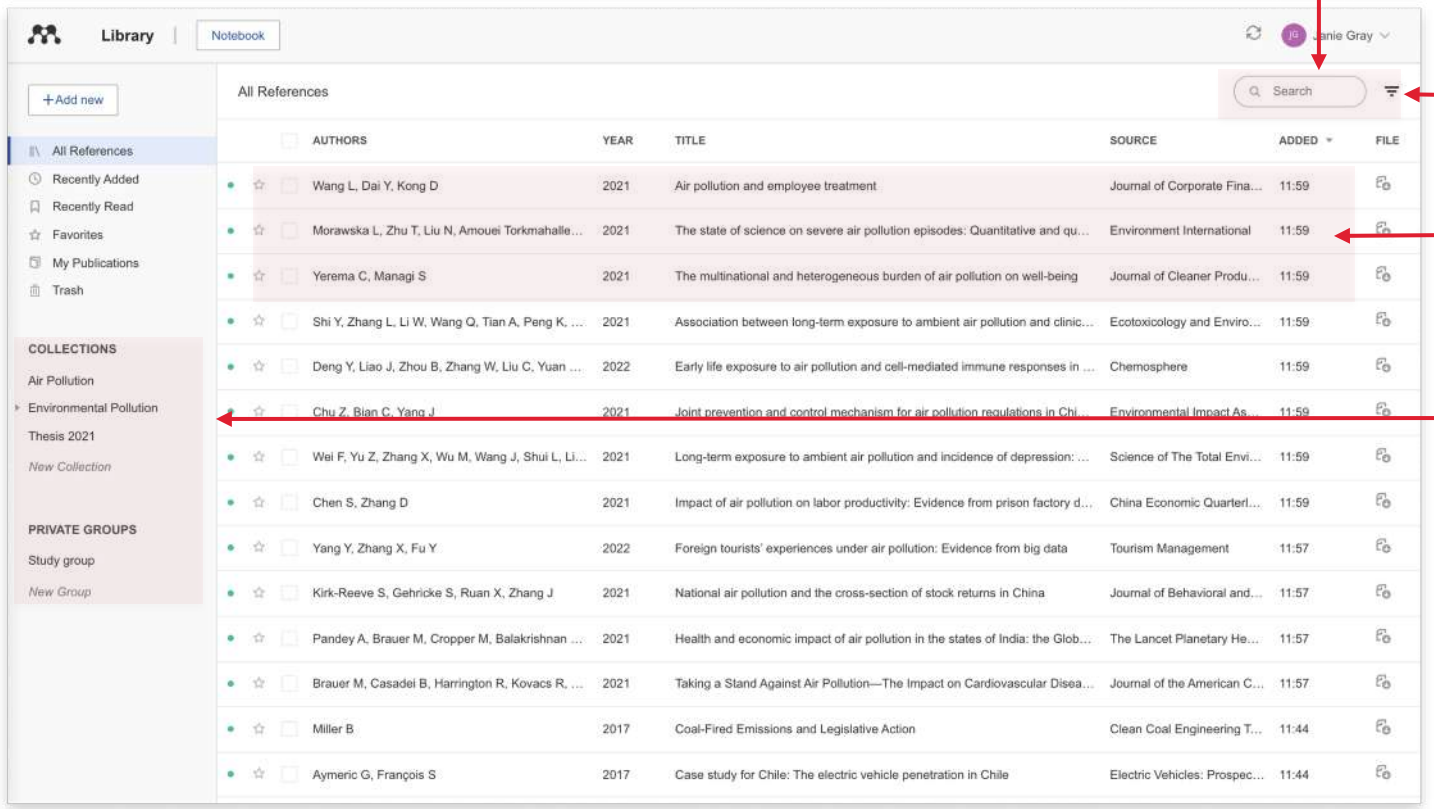

Library
Notebook
Janie Gray
+Add new
All References
Recently Added
Recently Read
Favorites
My Publications
Trash
COLLECTIONS
Air Pollution
Environmental Pollution
Thesis 2021
New Collection
PRIVATE GROUPS
New Group
A.
Search
AUTHORS
YEAR
Wang L, Dai Y, Kong D
Morawska L, Zhu T, Liu N,...
Yerema C, Managi S
Shi Y, Zhang L, Li W, Wan...
Deng Y, Liao J, Zhou B, Z...
Chu Z, Bian C, Yang J
Wei F, Yu Z, Zhang X, Wu ...
Chen S, Zhang D
Yang Y, Zhang X, Fu Y
Kirk-Reeve S, Gehricke S,...
Pandey A, Brauer M, Crop...
Brauer M, Casadei B, Har...
the context of China and presents strong evidence that air pollution significantly enhances employee treatment. To establish causality, we further instrument for air pollution using thermal inversions, introduce a regression discontinuity approach relying on the Huai River boundary, and a falsification test. Monetary... Read more
TAGS
FILES
1_s20_S0929119921001899_main.pdf
URLS
Add a URL
IDENTIFIERS
DOI: 10.1016/j.jcorpfin.2021.102067
PII: S0929119921001899
ISSN: 09291199
Scopus: 2-s2.0-85112548400
SGR: 85112548400
PUI: 2014088800
CITATION KEY
Add a citation key, e.g. Parker2005
MENDELEY CATALOG
Share this reference anonymously with Mendeley Web Catalog
Common reference codes will appear under Identifiers. You can also update the metadata by searching on certain identifiers such as DOI and PMID
Allow this reference to be added to the Mendeley Web Catalog so others can find this research
Info panel

Using the action panel



Searching your library

Enter your search term in the search field



Use filtering to further refine your search

The main view will change accordingly

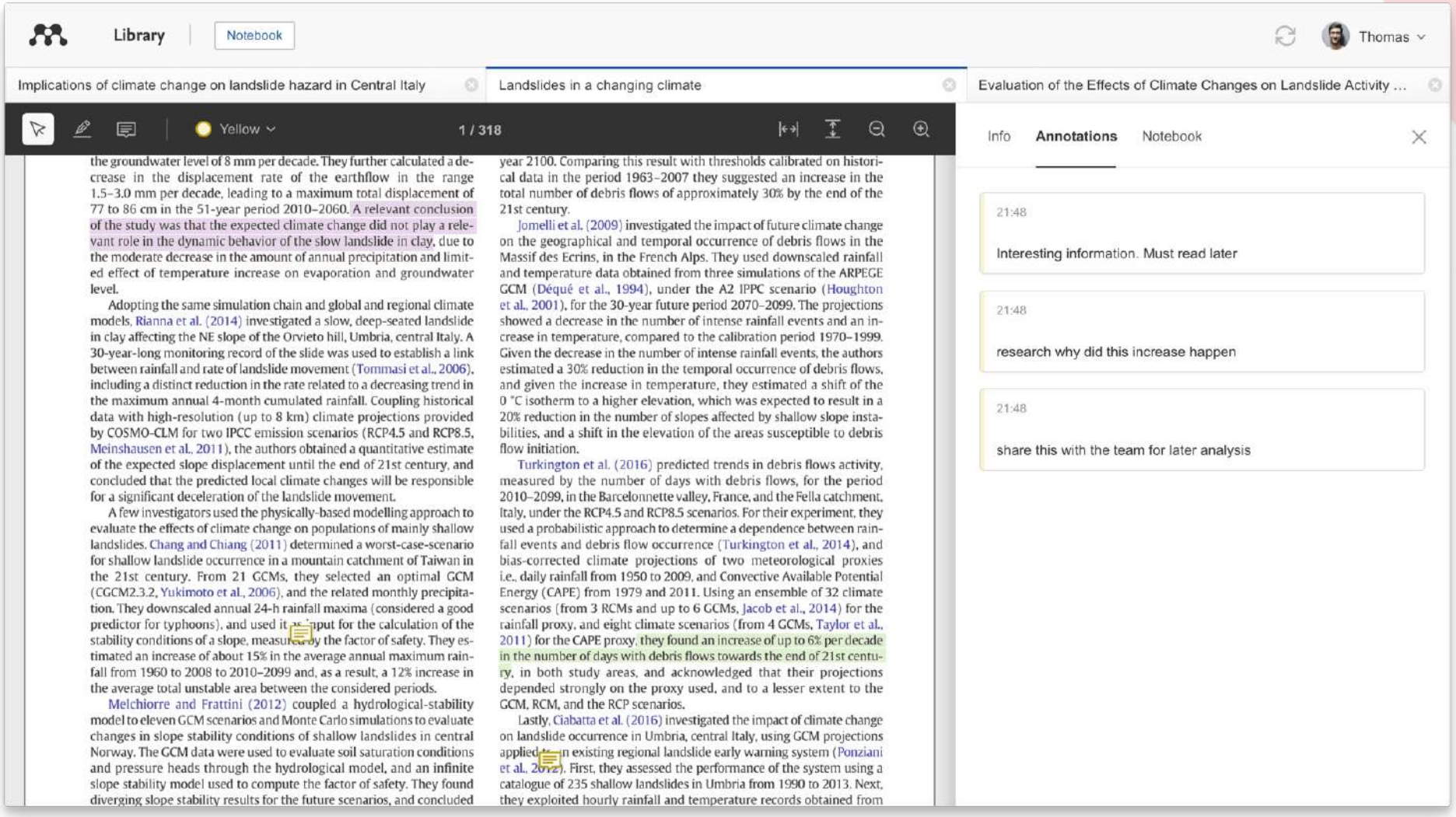
Select a specific collection (or group) to search within it

Mendeley's search tool will return results based on the reference title, author, year, source, or keyword

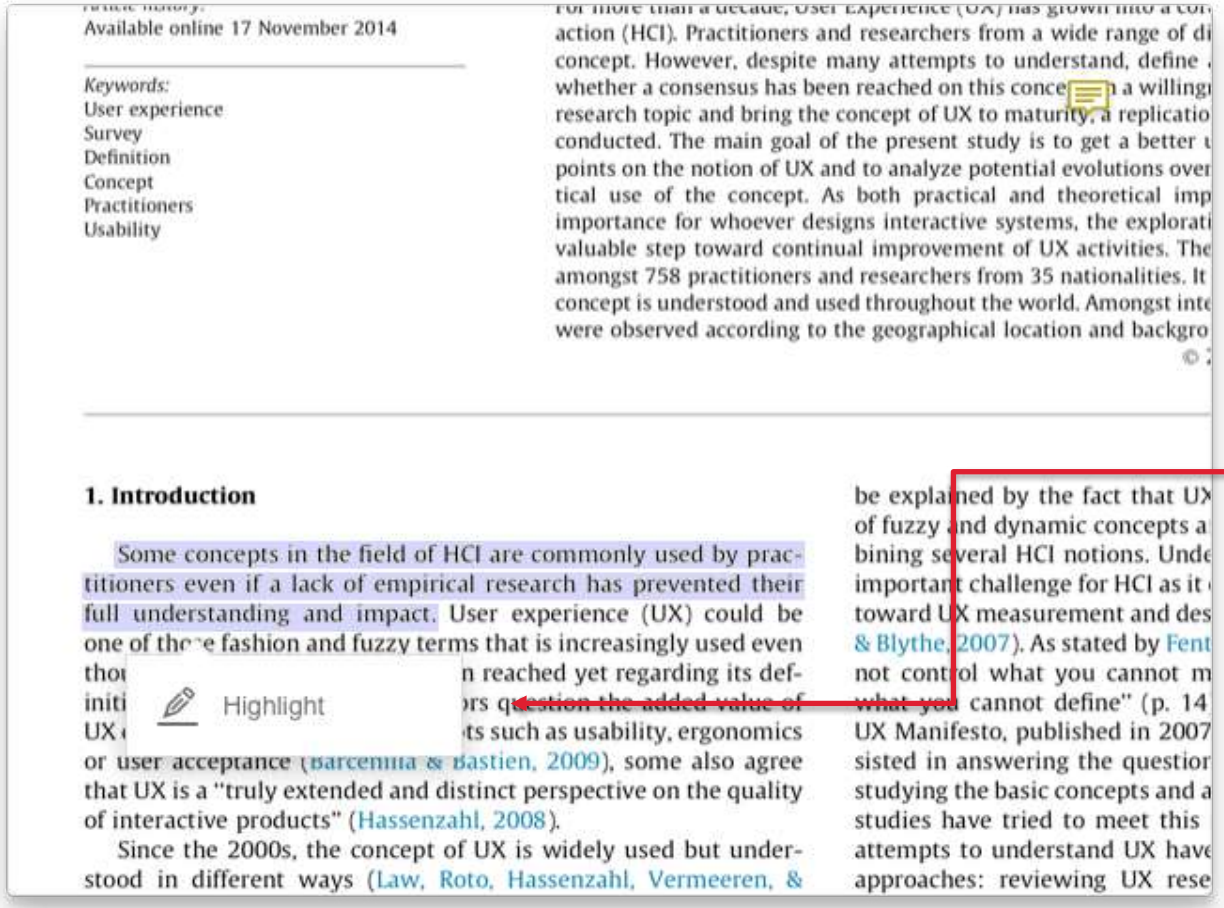
Read and Annotate:

Highlighting documents and using the Notebook

Reading documents



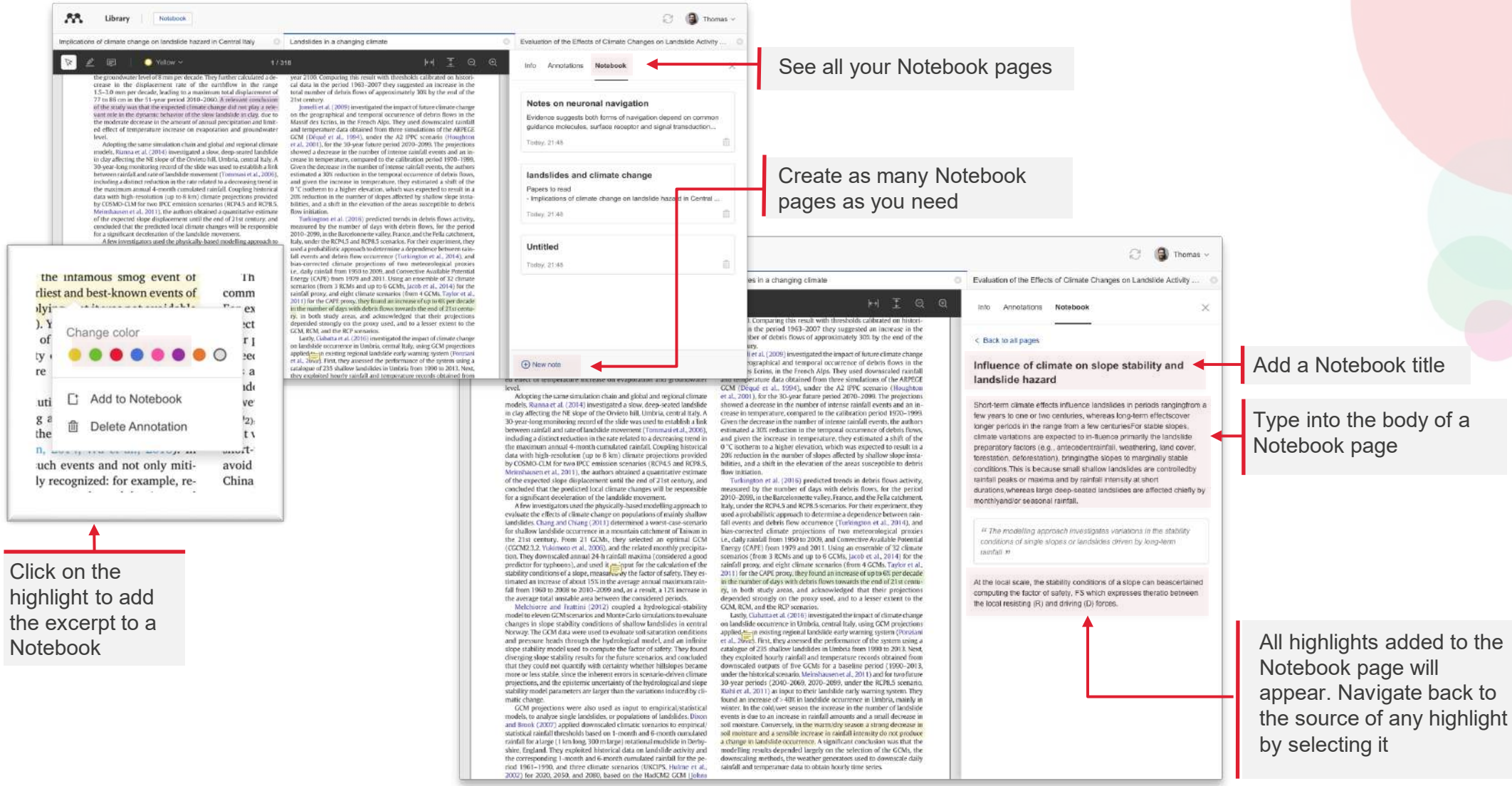
Highlighting and annotating



Add comments with 'sticky notes' to remark on specific content

Highlight text to draw attention to specific passages

Mendeley Notebook



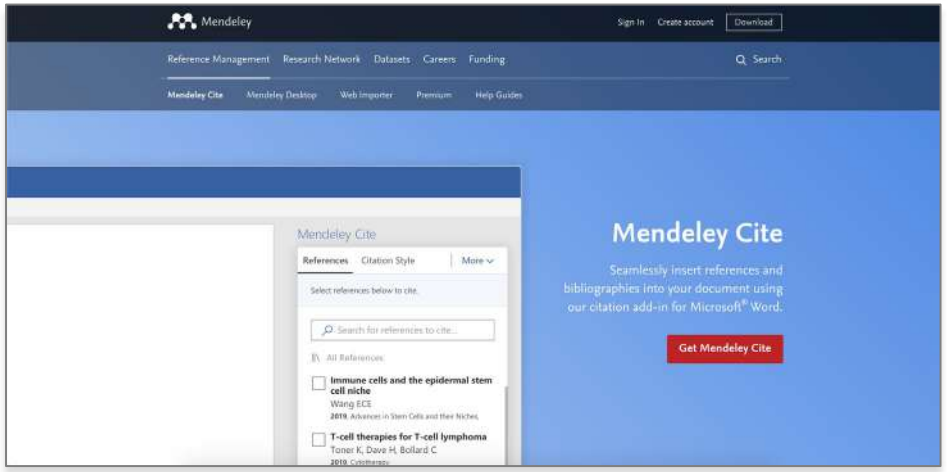
Cite seamlessly:

Using Mendeley Cite add-in for Microsoft® Word

Installing Mendeley Cite

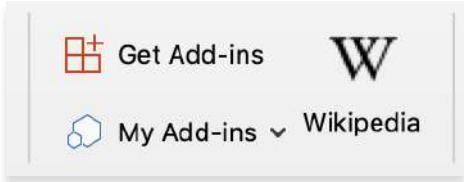
(choose 1)

1. From mendeley.com/reference-management/mendeley-cite

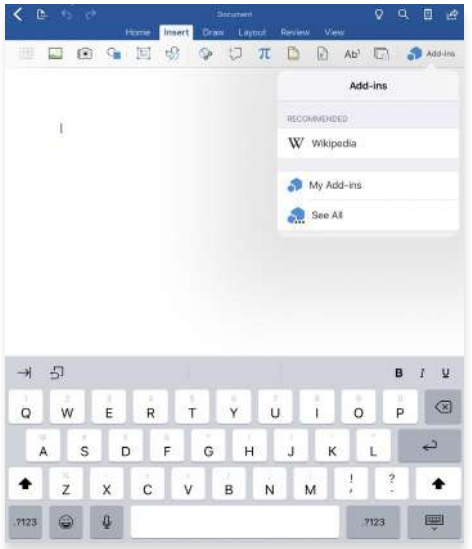


2. From the '**Tools**' menu in Mendeley Reference Manager (desktop app)

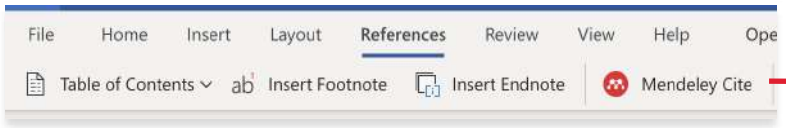
3. From the '**Insert**' menu in Microsoft® Word

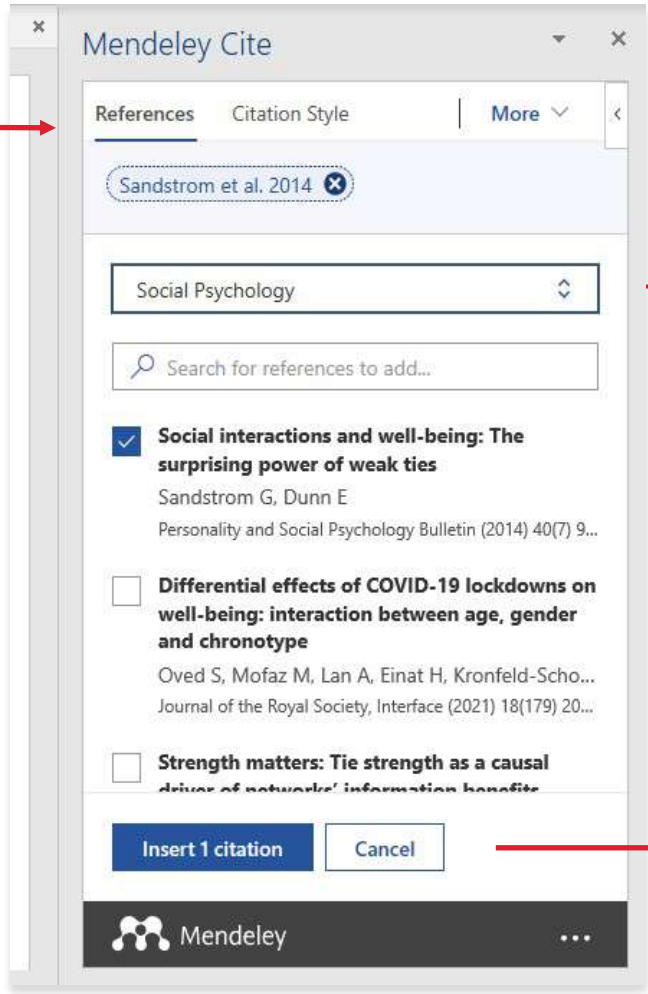


4. From the '**Insert**' menu in Microsoft Word for iPad®



Using Mendeley Cite: generating in-text citations in Word

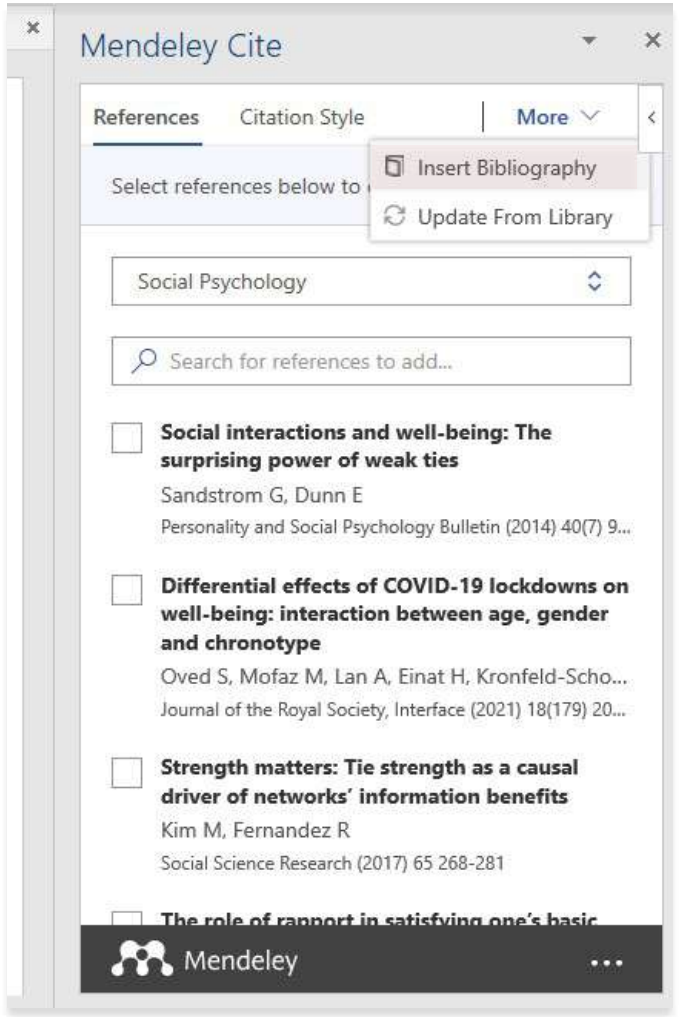




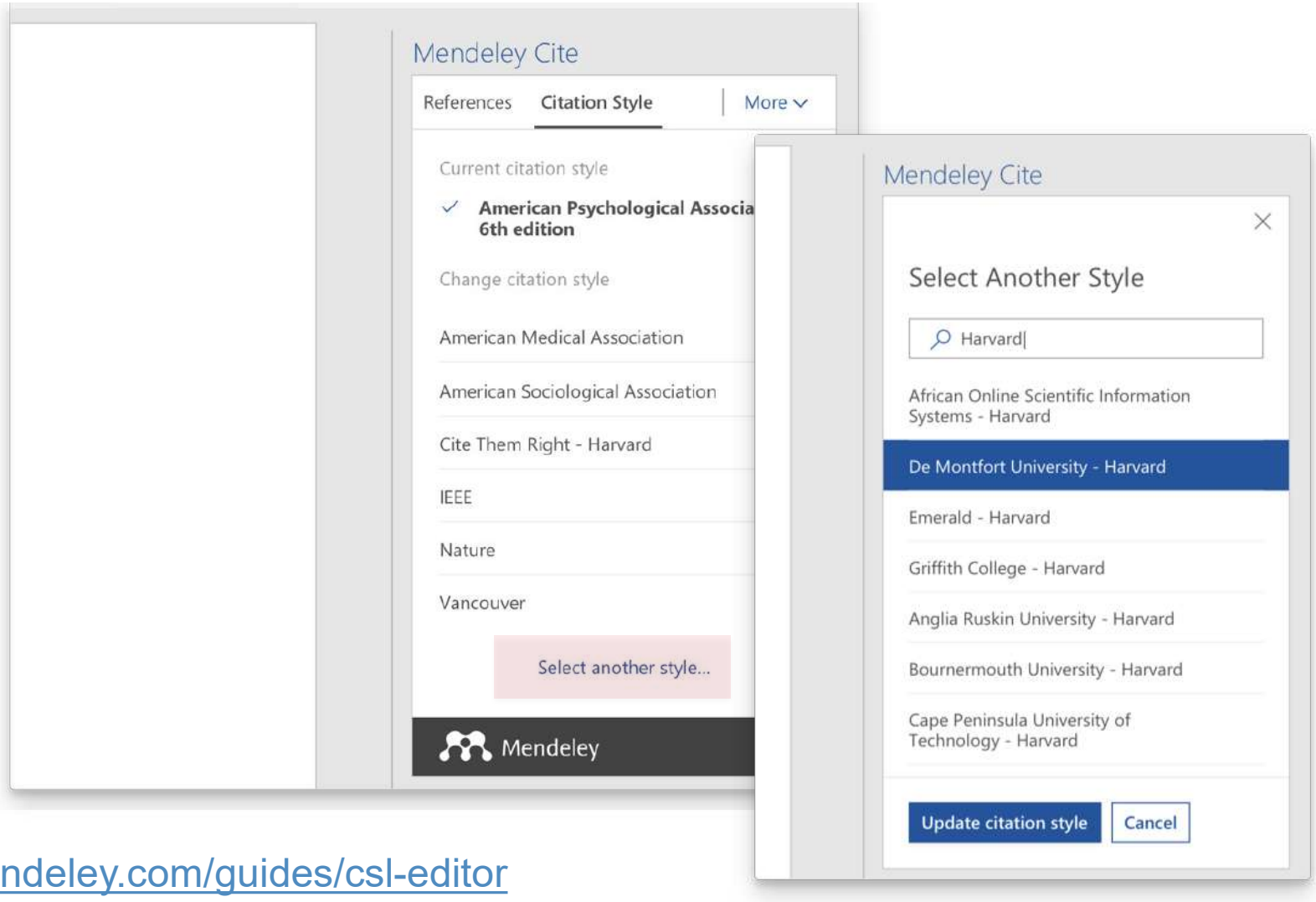
Search within a collection

(Sandstrom et al, 2014)

Inserting your bibliography



Finding a citation style



https://www.mendeley.com/guides/csl-editor

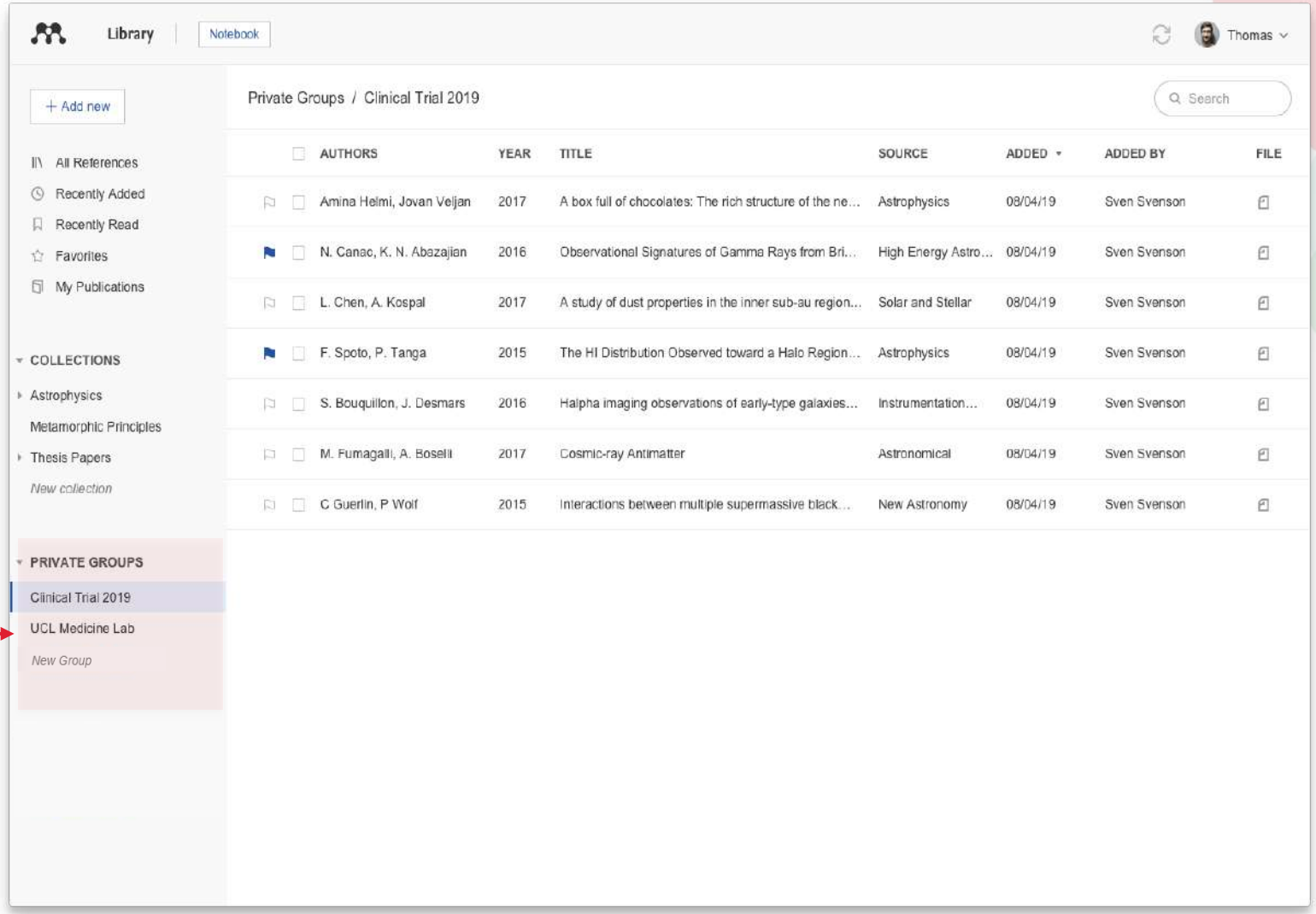
Collaborate:

Sharing references and annotating in groups

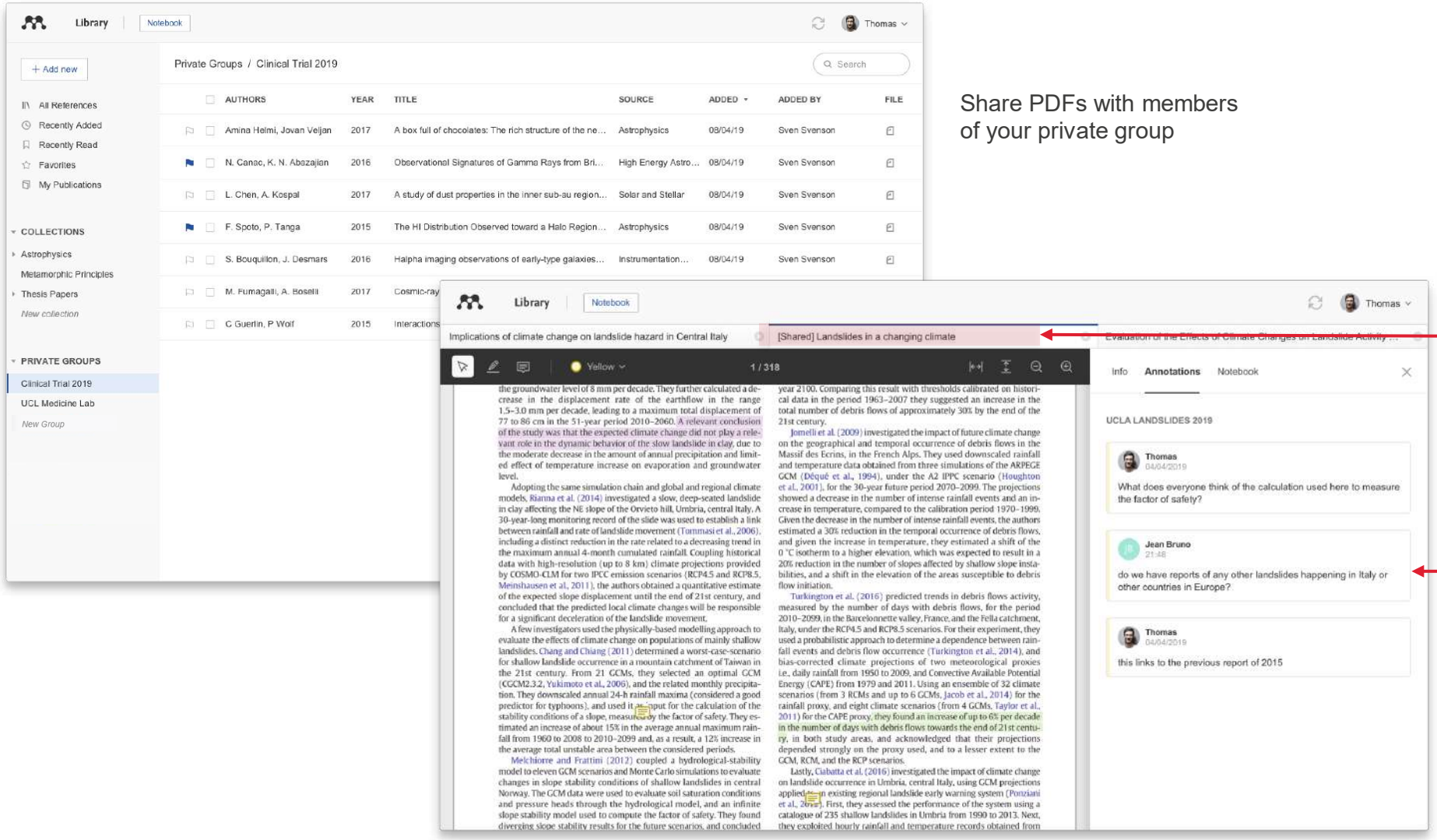
Private Groups

See the groups you created or joined

Add references to a group by dragging and dropping



Private Groups



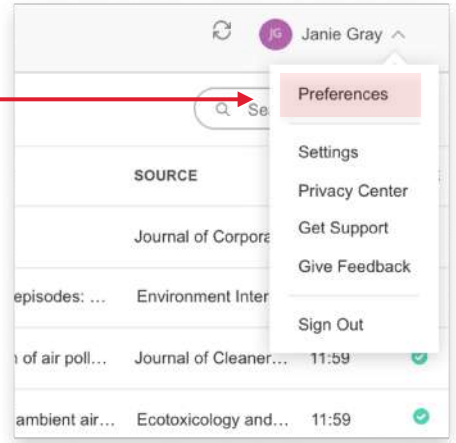
Share PDFs with members of your private group

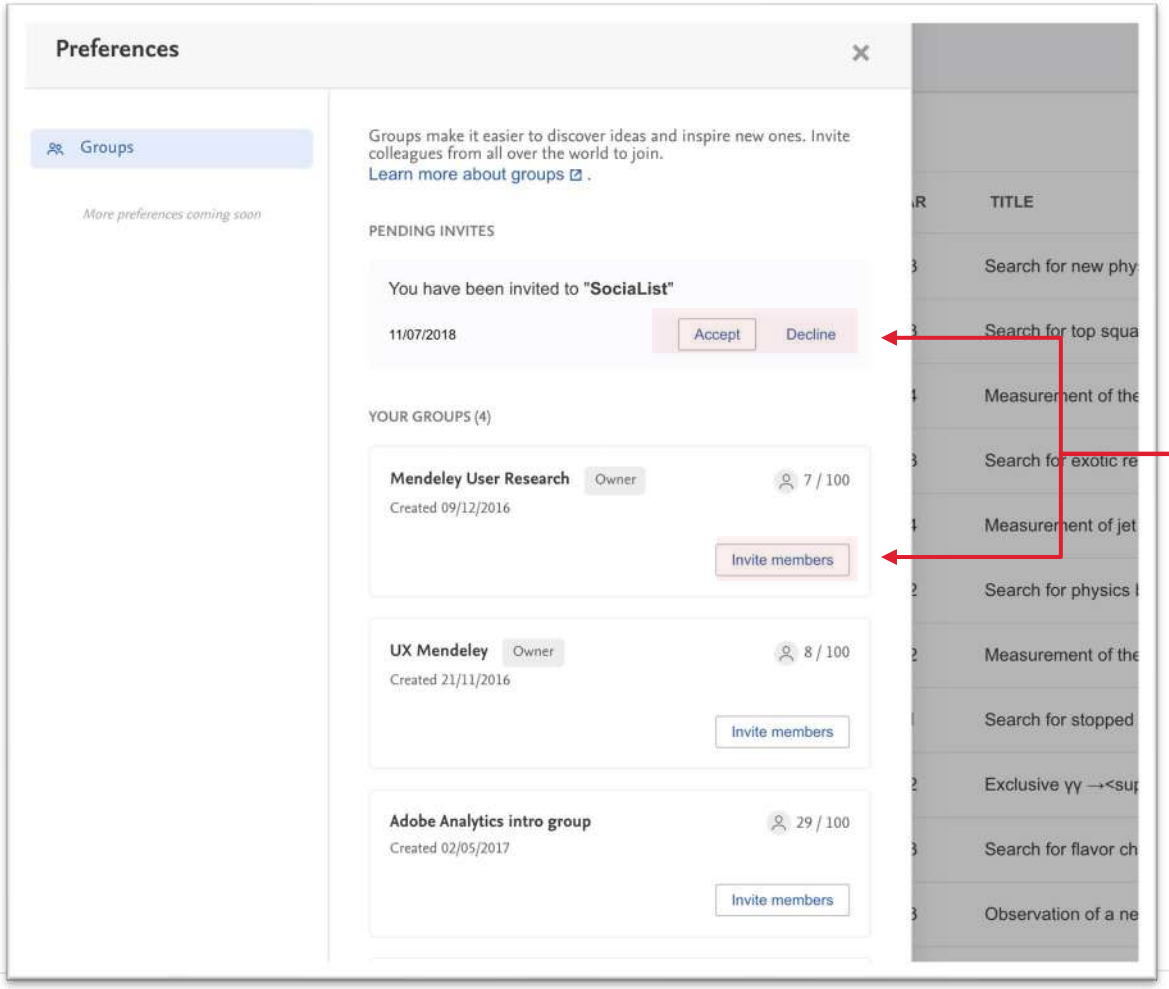
When shared documents are open, [Shared] appears in the title tab

Share highlights and annotations with members of your private group – in real time

Private Groups

Access group invitations in Preferences



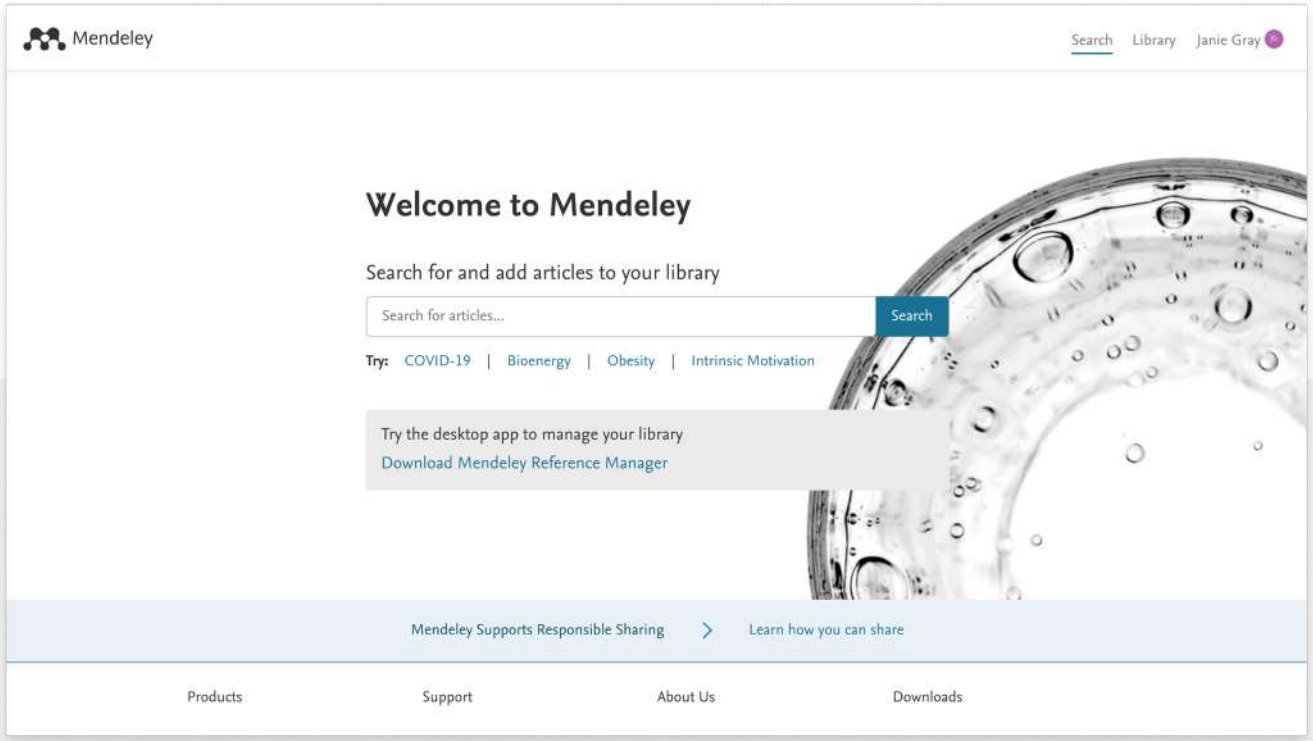


Manage members and check the status of your invitations

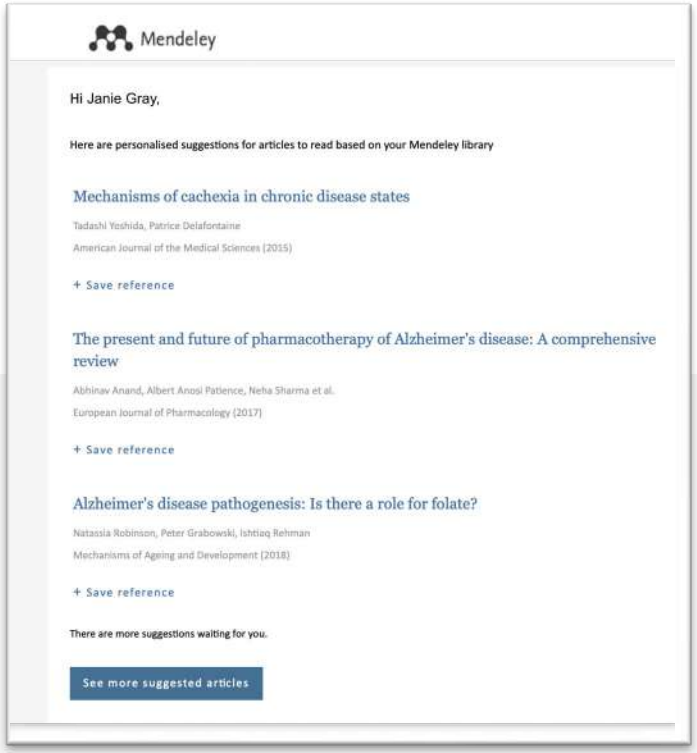
Resources:
Discovering research
Improving Mendeley
Support

Discover research

Mendeley Search



Mendeley Suggest



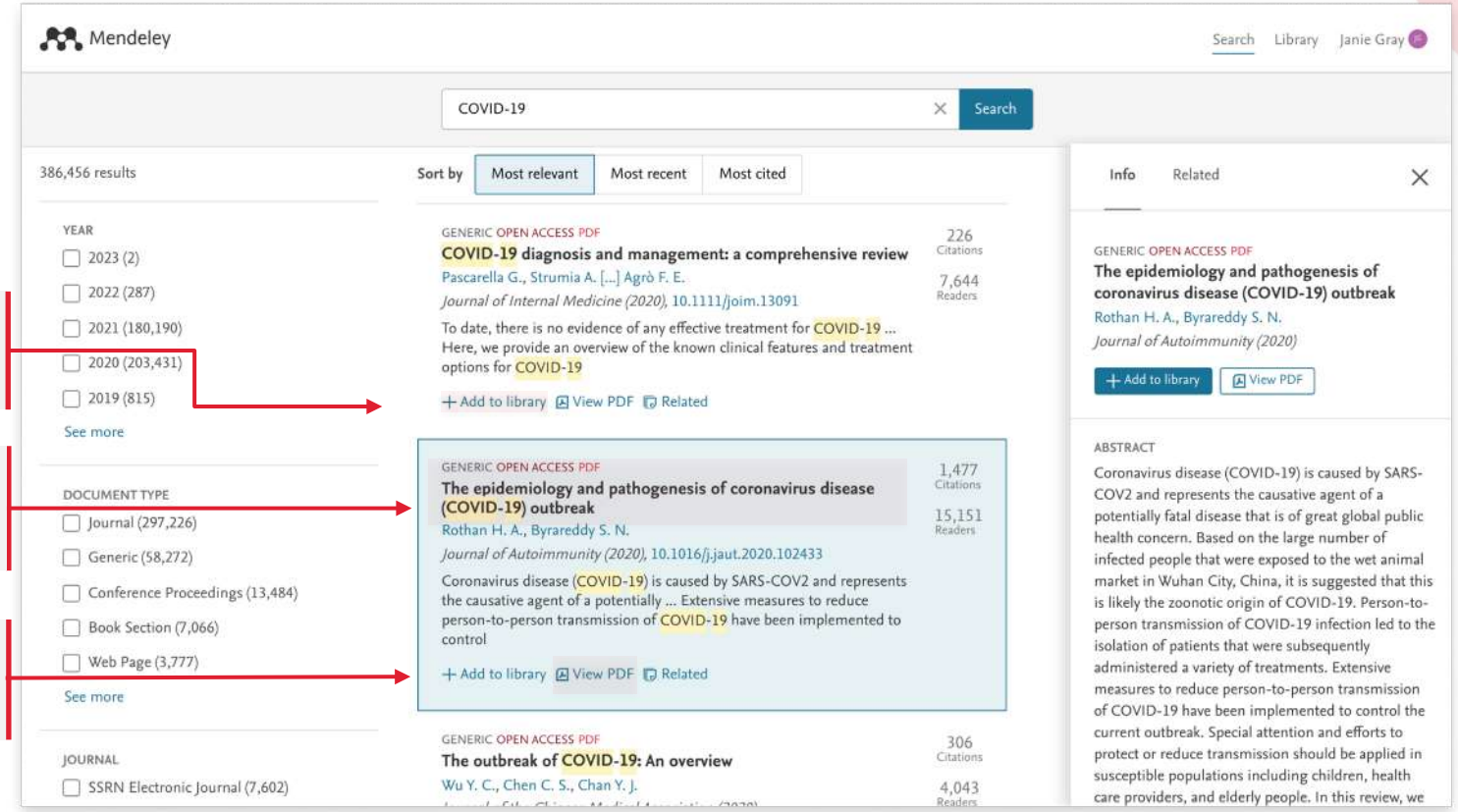
Search the Web Catalog

Discover and quickly access research at Mendeley.com

Use **+Add to library** to quickly add a reference to your library

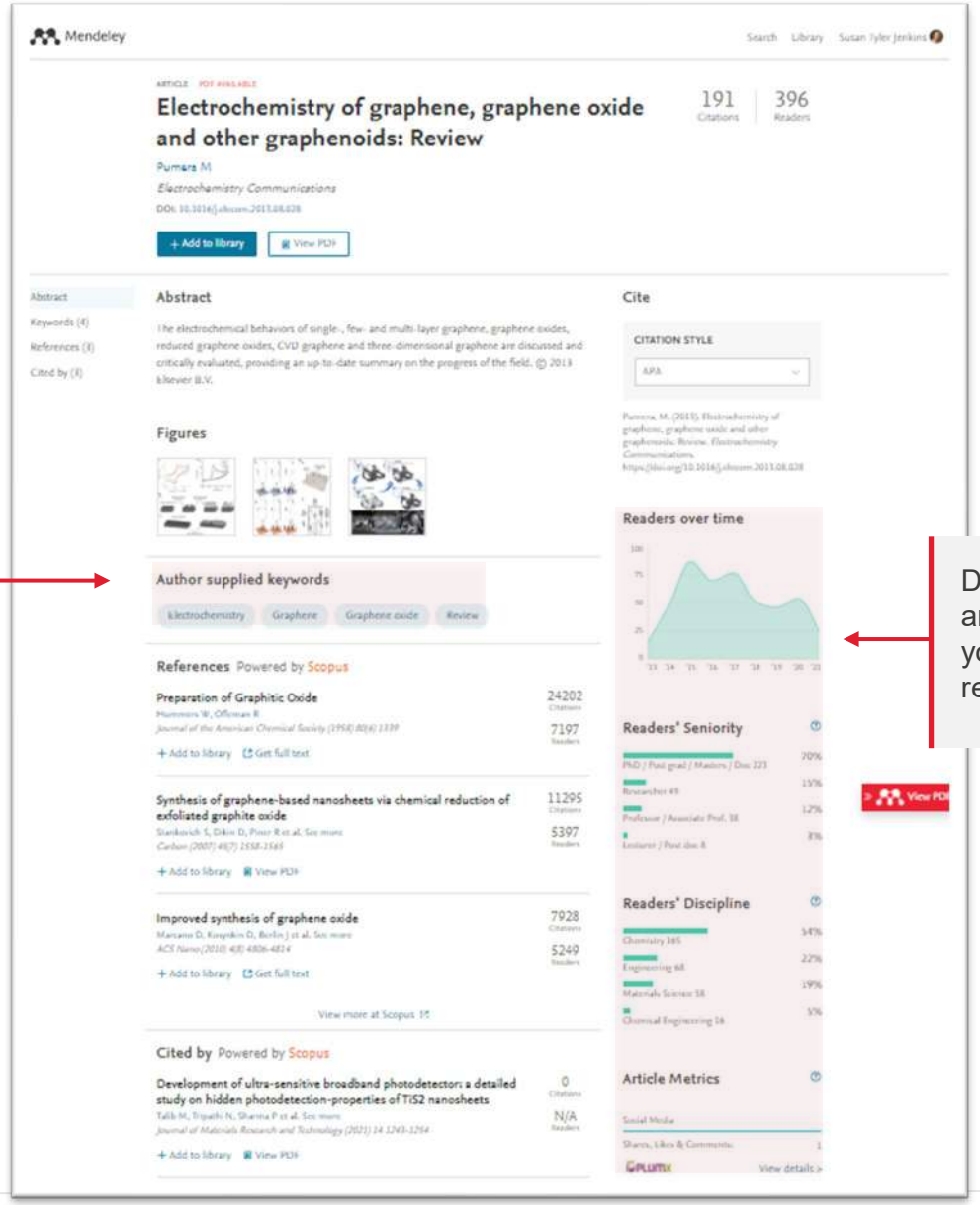
Select the article's title to see the detail panel

Select **View PDF** to go straight to the full-text article



Get statistics

Use keywords to explore similar research

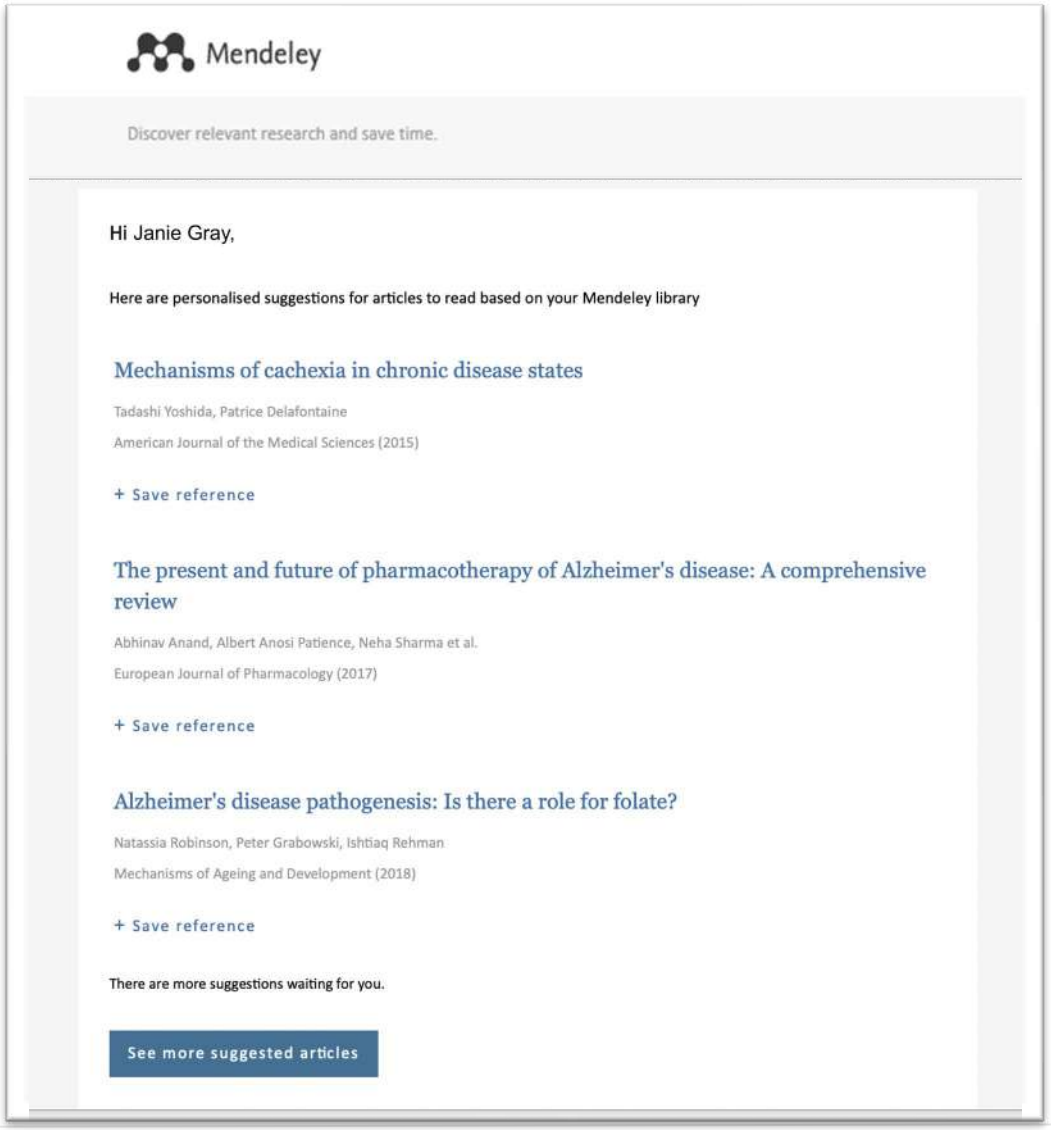


Discover statistics about an article to assess if it's relevant to you or to inform your own research direction

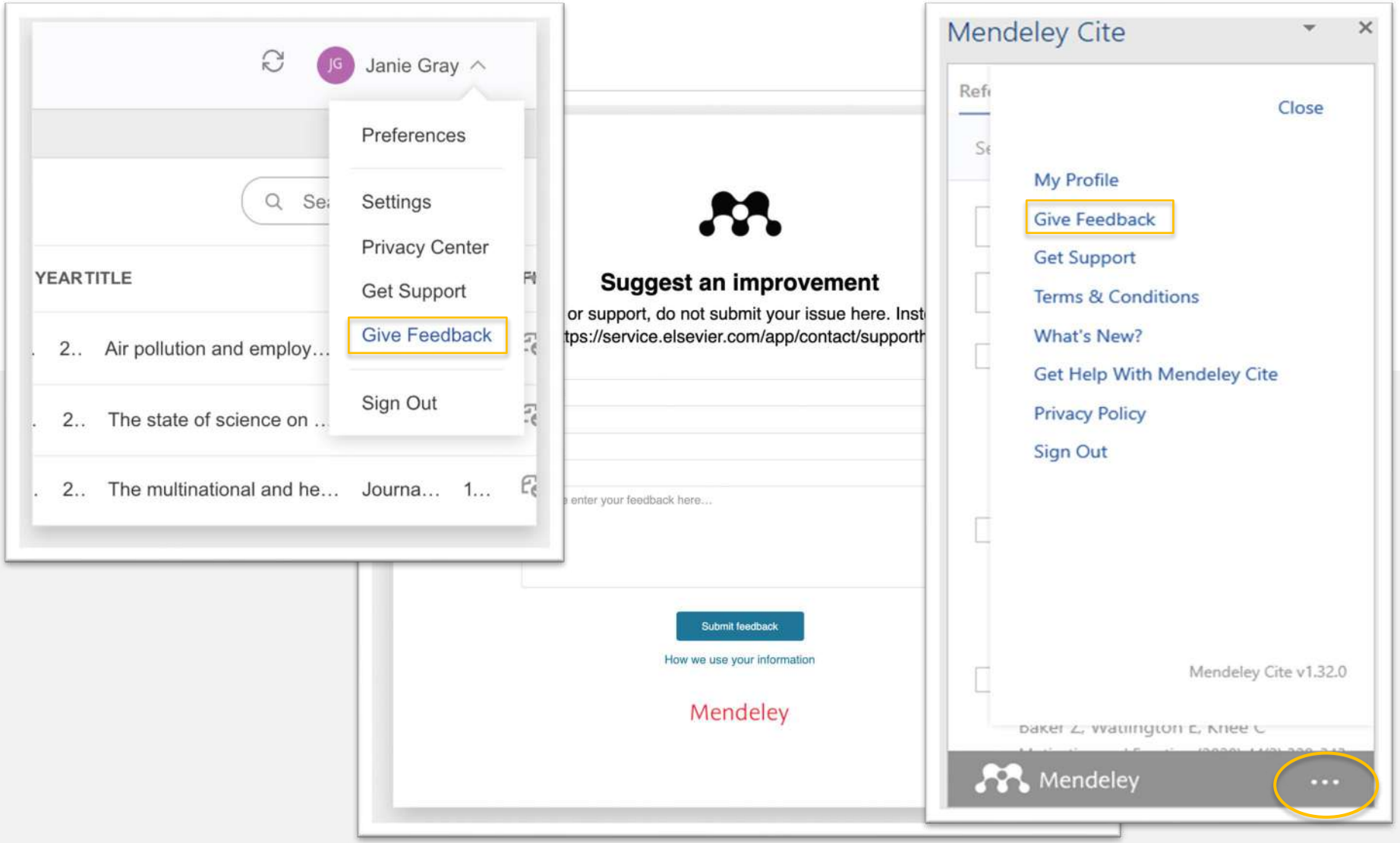
Get reading recommendations

Mendeley suggests personalized reading recommendations for articles that you might find interesting, based on articles you have read in your library

Opt-in to activate this email via your account settings in Mendeley

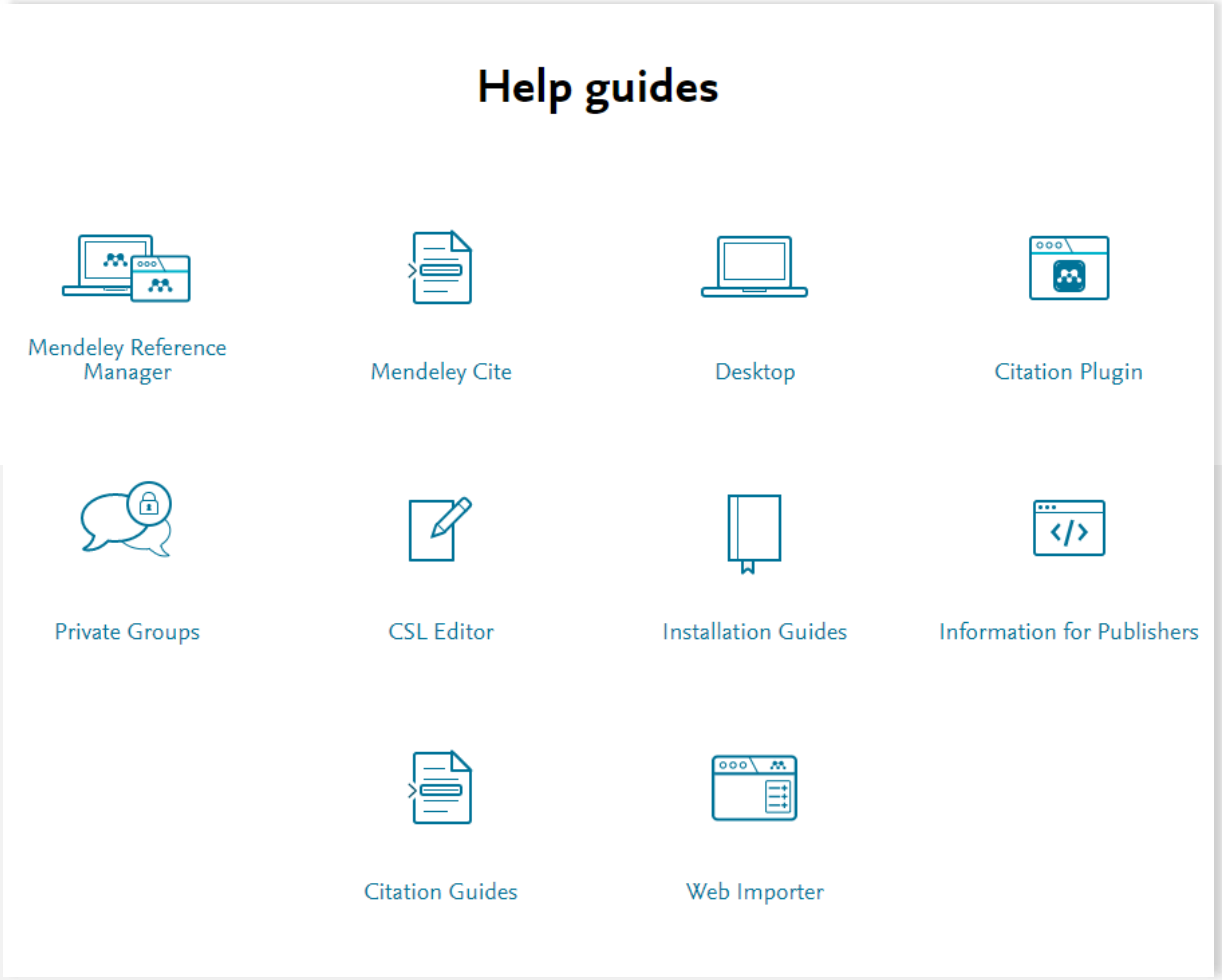


Help us improve Mendeley!



Mendeley Help guides

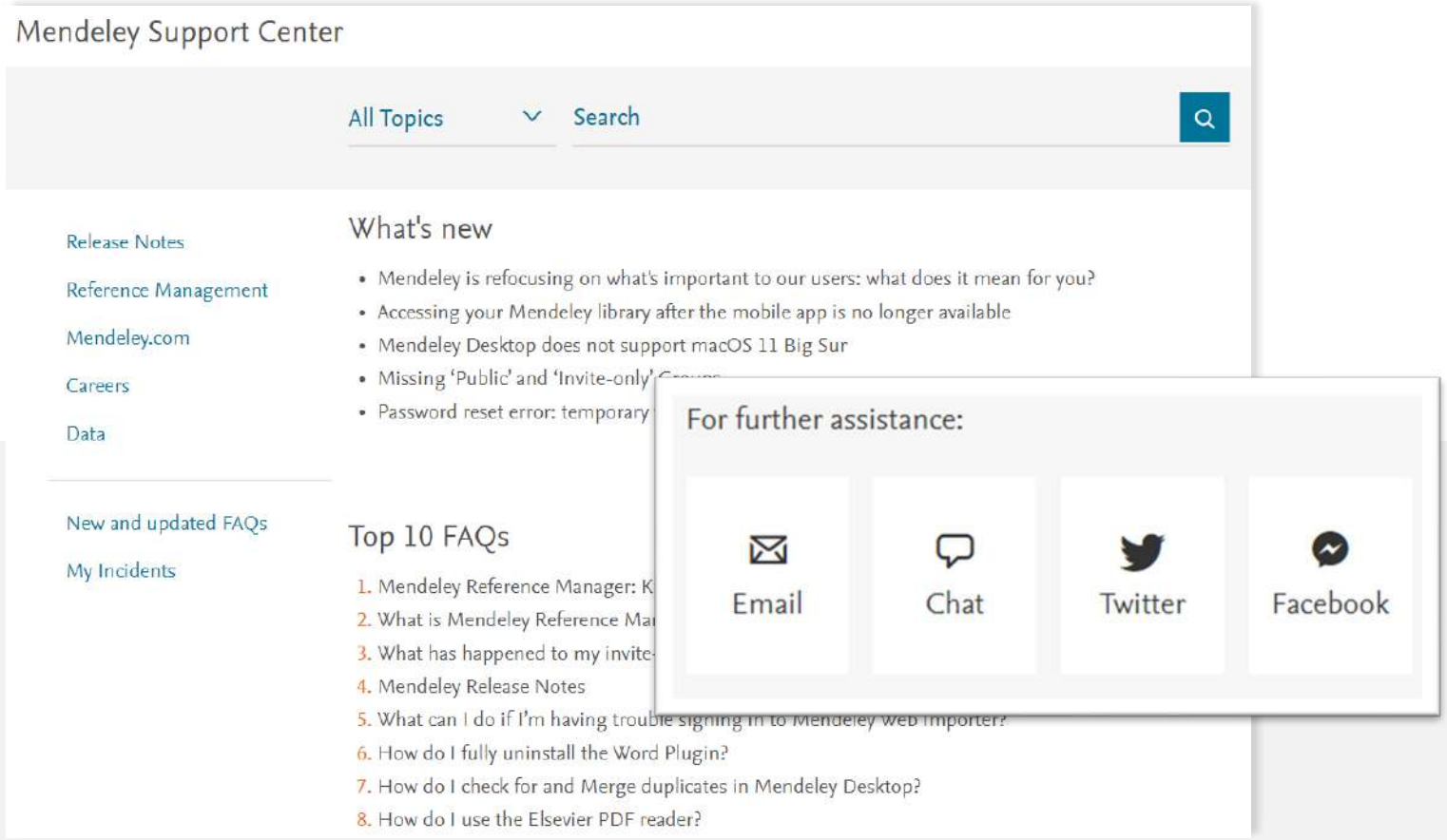
mendeley.com/guides



Mendeley Support Center

Look here for the latest Release Notes, or search a topic to see if an answer is already available

Individual support is available through links at the bottom of every support page. Open a live chat, send an email or reach out through social media



https://service.elsevier.com/app/home/supporthub/mendeley/

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Thank you!

KDHATM

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