

CIVIS Staff Week on Service-Learning

“Learn about service-learning and develop your own project!”

Organized by the CIVIS Service-Learning Expert Group

2 Online sessions: **April 10th** (13:00-16:00 CET) and **May 7th** (10:30-14:30 CET)

2 days in Marseille, France: **May 14th through May 16th 2025** (from noon to noon)

Free registration

Course Description

This staff week proposes a training on the fundamentals of service-learning (SL).

A first online session will be dedicated to introducing the fundamentals of SL and the process of designing and implementing a SL project.

As a follow-up to this 1st session, online resources (theoretical contents and exercises) will be shared in an asynchronous mode through the Moodle platform, in order to the participants to study them at their own rhythm, but also to inspire them and start thinking about a possible international SL project with other participants of the training.

In the second session in video conference, participants will have the opportunity to present their ideas of a project and work in groups with the objective of developing the draft of a project. The experts will go from a group to another to give input to help designing the projects.

Before the face-to-face session, participants will get access to more specific readings on various related issues, and materials (e.g., filled-out templates with the description of designed projects, rubrics for evaluation, materials for reflection, etc).

During the face-to-face mobility, participants will have the opportunity to improve the design of their projects in collaboration with the other participants and the SL experts. Also, an in-depth training will be provided, focusing on specific issues such as evaluation, reflection, dissemination, research and publication, e-SL, ... A visit to a community/local partner of an active SL project in Marseille is also planned. Furthermore, the possibility of creating a CIVIS service-learning network and its organization will be discussed.

A detailed schedule will be shared in advance with the participants.

Location

- The Staff Week is hybrid: 2 online sessions and 2 days in Marseille, in AMU, at Campus St Charles.
- The location can be easily reached by public transport (5 mn walk to shuttle buses between the airport and St Charles train station)

Learning Objectives and target group

Overall objectives of the training	<ul style="list-style-type: none"> ➤ To understand the SL-methodology ➤ To develop the competences for designing a SL-project ➤ To encourage lecturers to implement SL-methodology ➤ To learn from other lecturers/universities and SL experts
Added value of mobility	<ul style="list-style-type: none"> ➤ To co-design a SL project to be implemented by the participants in their teaching ➤ To co-design international SL projects with CIVIS partner institutions ➤ To reflect with the other participants and SL experts on specific relevant issues such as reflection, evaluation, research and publications related to the implementation of international SL projects.
Activities to be carried out	<ul style="list-style-type: none"> ➤ Teaching/learning sessions ➤ Co-design of international SL projects in small groups
Expected impact and outcome	<ul style="list-style-type: none"> ➤ Enhancement of quality SL within the CIVIS alliance ➤ Sharing experience on SL ➤ Creation of a SL Network within the CIVIS alliance.
Target Group	<ul style="list-style-type: none"> ➤ Lecturers ➤ HE pedagogical engineers/professionals ➤ Curriculum designers ➤ CIVIS Associated Members ➤ Other interested applicants, on a case-by-case basis

Online sessions

First Online Session | ca. 3h | **April 10th 2025, 13:00-16:00 (CET)**

Part 1 - General introduction of the content of the training and presentation of all the participants and trainers/experts

Part 2 – General introduction about what SL is (Fundamentals of SL)

Part 3 – How to develop a SL project

Part 4 - Presentation of the Moodle Course

Asynchronous Session | Online | ca. 3 h work

Participants will learn more about SL and get access to resources: online materials (theoretical part) and exercises. They will also be asked to think about an idea of a potential SL project to be implemented in their teaching practice (international SL projects will be prioritized)

Second Online Session | ca. 4 h | **May 7th 2025, 10:30-14:30 (CET)**

Participants will:

- Present their ideas of a SL projects
- Work on them (preferably in groups, but individually is also possible)
- Present the results of their work during the session in groups (a first draft of a SL project)
- Get input from the experts and the other participants

Asynchronous Session | Online | ca. 3 h

Participants will get access to readings and materials on specific relevant issues (e.g., filled-out templates with the description of designed projects, rubrics for evaluation, materials for reflection activities, etc).

Face-to-face mobility in Marseille

Day 1 - May 14th 2025

12:00 - 17:00 | Welcome Coffee and session 1
Dinner at a restaurant

Day 2 - May 15th 2025

9:00 – 9:30 | Welcome coffee and session 2
12:00 – 13:00 | Lunch break
13:00 - 17: 30 | Visit to a community partner
Dinner at a restaurant

Day 3 - May 16th 2025

9:00 – 9:30 | Welcome coffee and session 4
12:30 | Lunch break and closure

For your consideration:

The training plan is subject to changes based on the needs and expectations of the participants. Costs for lunches and dinners included in the programme will be covered by Aix-Marseille University.

Conditions of participation:

Minimum number of participants: 10

Maximum number of participants: 40

Aix-Marseille University can support the mobility of some colleagues based at a CIVIS Associated Member institution in Africa. Please contact us.

Application deadline: 11 /2

Please register [HERE](#)

The list of the selected candidates will be published by February 21st 2025.

Deadline for the selected applicants to confirm their participation: February 28th 2025.

*Note: Selected applicants commit themselves to actively participate in the entire program (2 online sessions + 2 asynchronous activities + face-to-face mobility in Marseille, France). In case of doubt, send an email to **both** contact persons.*

Contact persons

Valerie Caraguel, Aix-Marseille University - Open Lab coordinator: valerie.caraguel@univ-amu.fr

Maliza Mzimba, Aix-Marseille University – Financial and administrative Officer and Moodle assistant
maliza.mzimba@univ-amu.fr

Flight and accommodation

Note: You are responsible for booking your own travel and accommodation (except for staff from CIVIS Associated Members invited by AMU). Each university will cover the cost of transportation and accommodation from its own budget. Please contact your institutional coordinator for more information:

AMU: Eve-Laure Gay eve-laure.gay@univ-amu.fr

UT: Anna Thorwart anna.thorwart@uni-tuebingen.de

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NKUA: Ilias ANTONIOU ilantoniou@uoa.gr

SUR: Monica Fasciani monica.fasciani@uniroma1.it

Hotel recommendations

- Le 30 – HyperCentral (<https://urls.fr/EtnPm8>)
- Toyoko INN St Charles (<https://urls.fr/3Kydj1>)
- Hotels IBIS city center and train station (<https://urls.fr/RUCk2c> ; <https://urls.fr/s6OFBv> ; <https://urls.fr/G5kO7v> ; https://urls.fr/35_aSd)
- B&B Hotel (<https://urls.fr/xsREMO>)
- The Babel Community – République (<https://urls.fr/namW3b>)
- Hotel Terminus St Charles (<https://urls.fr/mPk7oN>)
- Zenitude Hotel St Charles (<https://urls.fr/VWJUqn>)

Marseille, a vibrant city

Marseille, a Mediterranean harbor, has plenty of activities to offer you!

Surrounded by nature with the Calanques National Park, Marseille offers you an opportunity to hike and see the beautiful landscapes and the rich biodiversity.

Marseille is also a good place for cultural activities like the Mucem, La Friche Belle de Mai, Musée Regards de Provence, La Criée theatre...).

Marseille has many nice neighborhoods where you can walk, or chill out like the “Vieux Port”, the Cours Julien, the Panier, Catalans beach near the city center and also the Corniche.

Of course, this cosmopolitan city has many restaurants from all around the world but also restaurants with local food (the famous Bouillabaisse for example).